



**AGENDA**  
**VILLAGE OF ROSELLE**  
**MEETING OF THE BOARD OF TRUSTEES**  
**Held Virtually Live on You Tube Due to COVID-19:**  
**<https://www.youtube.com/user/villageofroselle>**  
**July 13, 2020 - 5:30 p.m.**

**The Public can join the meeting and make comments only during the *Public Comment* section of the meeting by calling 312-626-6799 or by logging on to Zoom.us and providing Meeting ID 845 3214 5978 and password 078231. Persons wanting to make comments during the meeting and strongly encouraged to contact the Village in advance at [Roselle@Roselle.il.us](mailto:Roselle@Roselle.il.us) or 630-671-2804.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Presentation of Prepared Agenda
5. Village Board Public Comment

Due to the COVID-19 Pandemic, the Village Board will be meeting “virtually” and will be streamed live on the [VILLAGE'S YOUTUBE CHANNEL](#).

Anyone wishing to provide comment on a topic or an agenda item may address the Village Board during the "Public Comment" segment of the Village Board agenda by submitting comments in advance through email, voicemail, and online or during the meeting.

- Email your comment to the Village Board at [roselle@roselle.il.us](mailto:roselle@roselle.il.us) or submitting a comment **ONLINE** by 4:00 p.m. on Monday, July 13, 2020.
- Call 630-671-2804 to leave a voicemail message with your comment by 3:00 p.m. on Monday, July 13, 2020.
- Public comments will be read into the record during the Public Comment segment of the Village Board meeting.
- Make comments during the meeting by calling 312-626-6799 or by logging onto Zoom.us and providing Meeting ID 845 3214 5978 and password 078231. Persons wanting to make comments during the meeting are strongly encouraged to contact the Village in advance at [ROSELLE@ROSELLE.IL.US](mailto:ROSELLE@ROSELLE.IL.US) or 630-671-2804.

6. Officials and Staff Reports

6.A. Mayor

- 6.A.1. Adopt a resolution extending a declaration of local state of emergency approved by the Village Board on June 8, 2020.

Documents:

[LOCAL EMERGENCY DECLARATION RESOLUTION.PDF](#)

- 6.A.2. Discuss and provide staff further direction on the prohibition or regulation of short-term rental housing in the community.

Documents:

[SHORT TERM RENTAL HOUSING.PDF](#)

6.B. Village Trustees

6.C. Village Clerk

6.D. Village Attorney

6.E. Village Administrator

6.F. Chamber of Commerce Liaison

7. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine, procedural, informational, self-explanatory, or non-controversial in nature and will be enacted in one motion. There will be no discussion of these items.

- 7.A. Presentation and approval of Village Board Minutes of June 22, 2020.

Documents:

[JUNE 22 VB MINUTES.PDF](#)

- 7.B. Presentation and approval of Village Board Minutes of June 29, 2020.

Documents:

[JUNE 29 VB MINUTES.PDF](#)

- 7.C. Pass an ordinance ratifying and adopting actions by Mayoral executive order during the declaration of local state of emergency.

Documents:

[ORDINANCE RATIFYING AND ADOPTING EXECUTIVE ORDERS.PDF](#)

- 7.D. Pass an ordinance Annexing Territory to the Village of Roselle, DuPage and Cook Counties, Illinois and Establishing R-2 Single Family Residence District Zoning and Amending the Zoning Map for 22W350 Crest Avenue.

Documents:

[ANNEXATION OF 22W350 CREST AVENUE.PDF](#)

- 7.E. Pass an ordinance granting a special use permit for automotive repair as an accessory use to a permitted use at 380 Monaco.

Documents:

[SPECIAL USE PERMIT 380 MONACO.PDF](#)

- 7.F. Pass an ordinance granting a special use permit for an adult day care center at 725 E. Irving Park Road, Units A, C, D.

Documents:

[MARKLUND SPECIAL USE PERMIT.PDF](#)

8. REGULAR AGENDA

9. Finance - Trustee Lee Trejo

- 9.A. Presentation of the FY 2019 Comprehensive Annual Financial Report (CAFR) by Jason Coyle from Baker Tilly Virchow Krause LLP.

Documents:

[2019 AUDIT PRESENTATION.PDF](#)

- 9.B. Presentation of the Actuarial Valuation Reports for the Police Pension Fund and Firefighters' Pension Fund by Foster & Foster.

Documents:

[2019 ACTUARIAL VALUATION PRESENTATION.PDF](#)

- 9.C. Approve Accounts Payable List for July 13, 2020 in the amount of \$1,147,179.92.

Documents:

[BILLS LIST.PDF](#)

10. Community Development - Trustee David Pileski

- 10.A. Direction to staff regarding the pre-annexation requests for 6N736 and 6N744 Medinah Road for the purposes of connecting to Village water and sewer utilities.

Documents:

[PRE-ANNEXATION DISCUSSION.PDF](#)

11. Fire - Trustee Patrick Devitt

- 11.A. Adopt a resolution authorizing the Village Administrator to execute Change Order No. 1 to the Contract for the Fire Department Emergency Generator Project between the Village of Roselle and Stuckey Construction Company.

Documents:

[FD GENERATOR PROJECT CHANGE ORDER 1.PDF](#)

12. Police - Trustee Wayne Domke

13. Public Works - Trustee Bruce Berkshire

- 13.A. Adopt a resolution authorizing the Village Administrator to sign the Notice of Award to Keno & Sons Construction Company.

Documents:

[BOTTERMAN OXIDATION DITCH AERATOR REPLACEMENT.PDF](#)

- 13.B. Adopt a resolution authorizing the Village Administrator to sign an Agreement for the Botterman Oxidation Ditch Aerator Replacement Project between the Village of Roselle and Keno & Sons Construction Company.

- 13.C. Adopt a resolution authorizing the Mayor to execute an agreement for construction engineering services for the Botterman Oxidation Ditch Aerator Replacement Project between the Village of Roselle and Trotter & Associates, Inc.

Documents:

[BOTTERMAN OXIDATION DITCH AERATOR REPLACEMENT PROEJCT CONSTRUCTION ENGINEERING.PDF](#)

- 13.D. Adopt a resolution authorizing the Mayor to execute Change Order No. 3 for the Devlin WWTP Influent Pump and Screening Project between the Village of Roselle and Williams Brothers Construction, Inc. in the additive amount of \$14,036.00.

Documents:

[DEVLIN INFLUENT PUMP AND SCREENING PROJECT CHANGE ORDER.PDF](#)

- 13.E. Adopt a resolution authorizing the Mayor to execute a contract for the 2020 Storm Sewer Improvement Projects between the Village of Roselle and Mauro Construction, Incorporated in the amount of \$129,955.00.

Documents:

[2020 STORM SEWER IMPROVEMENT PROJECTS.PDF](#)

- 13.F. Adopt a resolution authorizing the execution of a contract with Safety

Services & Assessments, LLC for the 2020 Sidewalk Trip Hazard Removal (Saw-Cutting) Program in the amount of \$80,000.00.

Documents:

[2020 SIDEWALK TRIP HAZARD REMOVAL \(SAW-CUTTING\) PROGRAM.PDF](#)

14. Administration - Trustee Barbara Sarno
  - 14.A. COVID-19 Budget Response Plan
15. Other Business - For Discussion Only
16. Executive Session (Motion to Convene Executive Session)
  - A. Personnel - Discussion of persons in a specific department of the Village
  - B. Review of Closed Session Minutes
  - C. Litigation
  - D. Collective Bargaining
  - E. Real Property
  - F. Security Procedures
  - G. Risk Management
17. Adjourn

In compliance with the Americans with Disabilities Act, any person with a disability requiring a reasonable accommodation to participate in the meeting should contact Jason Bielawski, ADA Compliance Officer, 8:30 a.m. to 5:00 p.m. Monday through Friday, telephone: 630-671-2810, email [jbielawski@roselle.il.us](mailto:jbielawski@roselle.il.us).

31 South Prospect Street Roselle, Illinois 60172-2023 [www.roselle.il.us](http://www.roselle.il.us)

Telephone: (630) 980-2000 Administrative Fax: (630) 980-8558 General Village Fax: (630) 980-0824