



AGENDA ITEM # 4

**AGENDA ITEM EXECUTIVE SUMMARY
Committee of the Whole Meeting
July 23, 2018**

Item Title: Train Station Sublease – Coffee Vendor

Staff Contact: Jason M. Bielawski, Assistant Village Administrator

COMMITTEE OF THE WHOLE ACTION

Provide direction to staff regarding a request from Maple Leaf Coffee Roasters for parking to be permitted on the roadway adjacent to the train station.

Executive Summary:

The owner of Maple Leaf Coffee Roasters, which operates the café inside the Metra Train Station, has requested that short term parking be permitted on a trial period along the curb adjacent to the Train Station for non-commuter customers to purchase coffee from the café. Village Code currently prohibits parking a vehicle on the roadway in the parking lot, except momentarily to pick up or discharge passengers, and only if none of the following conditions are present:

- 1) At any place where the standing of a vehicle will reduce the useable width of the roadway for moving traffic to less than eighteen (18) feet.
- 2) At any place where the vehicle would block the use of a driveway or entrance/exit to the parking lot.
- 3) In any posted fire lane as established by village ordinances.
- 4) In any designated area reserved for buses.

Attached is an aerial of the roadway adjacent to the train station. Highlighted in yellow is an area that staff evaluated for the trial short term parking. None of the above conditions are present in this area. If the Village Board is desirous of permitting parking on the roadway, staff would request the following conditions be considered by the Village Board:

- 1) Trial period not to exceed 90 days.
- 2) Parking area limited to a maximum of 2 to 3 vehicles.
- 3) Parking duration be limited to no more than 10 minutes.
- 4) Owner covers the cost of signage, as approved by the Village.

The owner will be present at the Committee of the Whole meeting to further discuss his request.

Implications:

Is this item budgeted? n/a

Any other implications to be considered?

Attachments:

Aerial



Roselle Metra Station, 540 E Irving Park Road

<https://goo.gl/maps/1uPo9QzuyU82>