



AGENDA ITEM # 7

**AGENDA ITEM EXECUTIVE SUMMARY
Committee of the Whole Meeting
September 24, 2018**

Item Title: ETSB Fire Station Alerting System Project

Staff Contact: Daniel Anderson, Fire Chief

COMMITTEE OF THE WHOLE ACTION

Authorize the Mayor to sign a Letter of Intent to proceed with participation in the ETSB Fire Station Alerting System Project.

Executive Summary:

The Dupage County ETSB approved the purchase of a new countywide Fire Station Alerting System (“FSAS”). The FSAS project includes all fire departments and each fire station within the ETSB service area at a cost of over \$3 million. The project includes “base” equipment for each of the approximately 62 fire stations with the ability for agencies to add additional equipment if necessary.

The new system will integrate with the new ETSB CAD System and improve dispatch capabilities as well as more technology driven dispatching. The ETSB will maintain ownership and maintenance of the FSAS. The only cost to agencies is any additional equipment beyond the base equipment as well its maintenance. The average cost per station on this project is approximately \$60,000 however there are significant differences in the size and scope of work in many of the 62 stations.

Our existing FSAS is nearing its technological end of life due to the technology changes as well as ability to upgrade to integrate with newer CAD systems. To replace our system would likely be in excess of \$70,000 if we took on the project ourselves due to economies of scale and be responsible for its maintenance and upgrades. Our existing system also will not integrate into the new CAD system in its current configuration.

I have requested through the budget submittal process some additional equipment and an uninterrupted power supply (UPS) for the FSAS in order to cover the station appropriately. The additional equipment will continue through the review and authorization process for the FY2019 proposed Budget. Any costs for additional equipment would not be invoiced by the ETSB until the second quarter of 2019.

The ETSB is requesting each entity submit a letter of intent to proceed with the FSAS project so equipment can be purchased and delivered as the installations are

scheduled. The next step would be to enter into a Memorandum of Understanding for Fire Station Alerting System which will be presented for approval and authorization at the October 8th Village Board Meeting.

Attached is the Letter of Intent the ETSB is seeking to have the agency representative sign.

Implications:

Is this item budgeted? Not Applicable.

Any other implications to be considered? Not participating in the project will result in the Village being responsible for replacing the existing fire station alerting system as well as providing an interface with the new CAD System. As indicated above, there is a request for some additional equipment in the FY2019 Budget process.

Attachments:

Letter of Intent

September 24, 2018

Hon. Gary Grasso, Chairman
Emergency Telephone System Board (ETSB)
421 County Farm Rd.
Wheaton, Illinois 60187

Dear Chairman Grasso:

This letter is to confirm the intention of the Board of Trustees of the Village of Roselle to participate in the Fire Station Alerting System project (FSAS). We have received the following:

- Letter of Intent Template
- Memorandum of Understanding (MOU) Template
- Purvis Station Design Acceptance Form (Core Equipment) for each fire station
- Floor Plan for each fire station

The Board of Trustees understands and acknowledges that the ETSB will rely on this commitment in order to keep the project moving forward to be ready the *go-live* with the new CAD system.

It is our intent to execute the MOU at the October 8, 2018 Village Board Meeting. We will transmit the executed MOU to Executive Director Zerwin at 421 County Farm Road, Wheaton, IL 60187. We understand that the MOU covers all of the fire station buildings under our control so long as Core Equipment Acceptance Form and Floor Plan for each building are attached to the MOU. The transmittal of this letter will allow the delivery of core equipment to the fire station locations in lieu of the MOU.

We understand that ETSB will not turn on FSAS equipment at our fire stations without the MOU and will remove the equipment if an MOU is not received within 45 days of the date of the board meeting indicated in this Letter of Intent and an extension has not be agreed upon.

Sincerely,

Andy Maglio, Mayor
Village of Roselle

Enclosure
CC: Linda Zerwin, Executive Director