



AGENDA ITEM # 9E

**AGENDA ITEM EXECUTIVE SUMMARY
Village Board Meeting
May 13, 2019**

Item Title: Surplus Property Disposal Ordinance

Staff Contact: Tom Dahl, Finance Director

VILLAGE BOARD ACTION

Pass an ordinance to declare surplus certain personal property of the Village of Roselle.

Executive Summary:

Due to the recent lease agreement with Canon Solutions USA, the following copiers are no longer needed and staff is seeking to declare them as surplus property:

Ricoh MP5002	Serial #W533L501347
Ricoh MPC5502A	Serial #W543L500962
Canon ADVC5250	Serial #JMQ13606
Canon ADVC5250	Serial #JMQ12762
Ricoh 5001SP	Serial #V8005700400
Ricoh C5000	Serial #V1305700527
Xerox M118PS	Serial #946956

The copiers will be auctioned off, or in the case of the Canon copiers, sold to a reseller if the price is acceptable to the Village.

Implications:

Is this item budgeted? N/A

Any other implications to be considered? Any revenue generated from the sale will be deposited in the applicable fund.

Attachments:

Ordinance Surplus Declaration

ORDINANCE NO. 2019-

**AN ORDINANCE TO DECLARE SURPLUS CERTAIN PERSONAL PROPERTY
OF THE VILLAGE OF ROSELLE, ILLINOIS**

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Roselle that certain personal property of the Village is no longer needed and/or operational and is surplus; and

WHEREAS, it is in the best interests of the Village to sell or dispose of this personal property; and

WHEREAS, the Village has exhausted the useful life of certain copiers rendering them obsolete for any future use for the Village;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Roselle, DuPage and Cook Counties, Illinois, as follows:

SECTION 1: That the Village Administrator is hereby authorized and directed to dispose of/recycle the following personal property now owned by the Village of Roselle.

Ricoh MP5002	Serial #W533L501347
Ricoh MPC5502A	Serial #W543L500962
Canon ADVC5250	Serial #JMQ13606
Canon ADVC5250	Serial #JMQ12762
Ricoh 5001SP	Serial #V8005700400
Ricoh C5000	Serial #V1305700527
Xerox M118PS	Serial #946956

SECTION 2: This Ordinance shall be in full force and effect from and after its passage, by a vote of at least three-fourths of the corporate authorities and approval in the manner provided by law.

PASSED and APPROVED this 13th day of May, 2019.

AYES:
NAYS:
ABSENT:

Mayor

ATTEST:

Village Clerk