



**AGENDA ITEM # 7C**

**AGENDA ITEM EXECUTIVE SUMMARY  
Village Board Meeting  
February 10, 2020**

**Item Title:**           **Ordinance to Declare Surplus Personal Property of the Village of Roselle**

**Staff Contact:**       Shawn Kooistra, Deputy Chief of Police

**VILLAGE BOARD ACTION**

**Pass an ordinance to declare surplus certain personal property of the Village of Roselle, Illinois.**

**Executive Summary:**

Staff recommends disposing of certain property that has been determined to be past its useful life. The property includes office equipment, cabinets, camera equipment, etc. A complete list of the inventory will be attached to the ordinance once the disposal process is completed.

**Implications:**

**Is this item budgeted?**    N/A

**Any other implications to be considered?**    No

**Attachments:**

Surplus Ordinance

**ORDINANCE NO. 2020-**

**AN ORDINANCE TO DECLARE SURPLUS CERTAIN PERSONAL PROPERTY  
OF THE VILLAGE OF ROSELLE, ILLINOIS**

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Roselle that certain personal property of the Village is no longer needed and/or operational and is surplus; and

WHEREAS, it is in the best interests of the Village to sell or dispose of this personal property; and

WHEREAS, the Village has exhausted the useful life of certain metal file cabinets, office equipment, metal shelving units, radio equipment, camera equipment, and miscellaneous equipment and other personal property rendering it obsolete for any future use for the Village;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Roselle, DuPage and Cook Counties, Illinois, as follows:

SECTION 1: That the Village Administrator is hereby authorized and directed to dispose of/recycle the following personal property now owned by the Village of Roselle.

**Certain metal file cabinets, office equipment, metal shelving units, radio equipment, camera equipment, and miscellaneous equipment that have been determined to be obsolete, malfunctioning, or beyond its useful life by Police Department staff. An inventory of the surplus equipment will be attached as Exhibit A following the completion of the disposal process.**

SECTION 2: This Ordinance shall be in full force and effect from and after its passage, by a vote of at least three-fourths of the corporate authorities and approval in the manner provided by law.

PASSED and APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020.

AYES:  
NAYS:  
ABSENT:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk