

THE MINUTES OF THE MEETING  
OF THE BOARD OF TRUSTEES  
VILLAGE OF ROSELLE  
MAY 11, 2020  
Meeting Held virtually on Zoom  
Due to COVID-19  
5:30 p.m.

1. CALL TO ORDER

The meeting of the Board of Trustees of the Village of Roselle was called to order at 5:30 p.m. by Mayor Maglio.

2. PLEDGE OF ALLEGIANCE – Led by Mayor Maglio.

3. ROLL CALL:

Upon Roll Call the following answered: Mayor Maglio, Trustees Berkshire, Devitt, Domke, Pileski and Trejo.

ABSENT: None

OTHERS PRESENT: Village Administrator Jeff O'Dell, Assistant Village Administrator Jason Bielawski, Village Attorney Jim Knippen, and Village Clerk Patty Burns.

4. CITIZEN COMMENTS/QUESTIONS – submitted prior to meeting by email or voice message.

Carl Robertson – Roselle Resident

The Village of Schaumburg is giving away masks to all residents who want them – can Roselle do that too?

Barbara Hochstadt – Roselle Resident

Ms. Hochstadt is urging Village Trustees to vote NO for any replacement Trustee candidate until a better process is used to help cast a wider net and seat the very best candidate.

Dr. Kristen Langner – Roselle Business Owner

Dr. Langner stated that she and her husband are very disappointed that Roselle is choosing to give into the Covid-19 hype and cancel all events and not let businesses reopen. They are very dissatisfied with what is going on and how Roselle is handling this pandemic.

**Mayor Maglio** asked Attorney Knippen to provide an overview of the requirements for filling a vacant trustee seat.

**Mr. Knippen** stated that per state statute Section 3.1-10-5, the Mayor shall appoint a person to fill the vacated position at his discretion within 60 days of the vacancy with the advice and consent of the Board. In this situation, Roselle received 5 candidate inquiries. Each were asked to provide resumes which were shared with the Trustees. The Trustees have provided the Mayor with consensus on one of the

candidates, which will be voted on at this meeting. The protocol followed by this Board meets the requirement of the state statute.

5. PRESENTATION OF PREPARED AGENDA

**Motion** by Trustee Devitt, second by Trustee Domke, to Approve the Prepared Agenda as presented.

Upon voice vote: **MOTION CARRIED.**

6. OFFICIALS AND STAFF REPORTS

6A. MAYOR

1. Appoint Barbara Sarno as Village Trustee to fill a vacancy caused by the resignation of Heather Pransky.

**Motion** by Trustee Devitt, second by Trustee Berkshire, to Approve Item 6A1.

ROLL CALL:

AYES: Devitt, Berkshire, Pileski, Trejo

NAYS: Domke

**MOTION CARRIED.**

**Trustee Domke** stated that he felt that the Trustees should have received more information from the interested candidates and he is voting no and recommending to postpone the vote until more information is provided. His vote is not a reflection on the recommended candidate.

**Trustee Trejo** stated that he would encourage casting a wider net should another vacancy occur.

2. Adopt Resolution 2020-2271 extending a declaration of local state of emergency approved by the Village Board on April 13, 2020.

**Motion** by Trustee Domke, second by Trustee Devitt, to Approve Item 6A2.

ROLL CALL:

AYES: Domke, Devitt, Pileski, Berkshire, Trejo

NAYS: None

**MOTION CARRIED.**

3. Pass Ordinance 2020-4101 ratifying and adopting an action by Mayoral executive order during the declaration of local state of emergency.

**Motion** by Trustee Devitt, second by Trustee Trejo, to Approve Item 6A3.

ROLL CALL:

AYES: Devitt, Trejo, Domke, Berkshire, Pileski

NAYS: None

**MOTION CARRIED.**

- 6B. VILLAGE TRUSTEES – No Report
- 6C. VILLAGE CLERK – No Report
- 6D. VILLAGE ADMINISTRATOR – No Report
- 6E. VILLAGE ATTORNEY – No Report
- 6F. CHAMBER of COMMERCE LIAISON – The Chamber Golf Outing is scheduled for August 26, 2020 at Bloomingdale Golf Club.
- 6G. TREASURER’S REPORT – No Report

7. **CONSENT AGENDA**

- A. PRESENTATION AND APPROVAL OF VILLAGE BOARD MINUTES OF APRIL 13, 2020.
- B. ADOPT RESOLUTION 2020-2272 AUTHORIZING THE APPROVAL OF PAYMENT TO *BERRYMAN EQUIPMENT COMPANY* FOR REPAIRS TO THE DEVLIN WASTEWATER TREATMENT PLANT DIGESTER BLOWER IN THE AMOUNT OF \$11,543.45.
- C. APPROVE THE SECOND PARTIAL PAYMENT FOR THE DEVLIN INFLUENT PUMP & SCREENING IMPROVEMENTS PROJECT TO *WILLIAMS BROTHERS CONTRACTING, INC.* IN THE AMOUNT OF \$859,501.92.
- D. APPROVE THE THIRD PARTIAL PAYMENT FOR THE DEVLIN INFLUENT PUMP & SCREENING IMPROVEMENTS PROJECT TO *WILLIAMS BROTHERS CONTRACTING, INC.* IN THE AMOUNT OF \$429,341.79.
- E. APPROVE THE FOURTH PARTIAL PAYMENT FOR THE DEVLIN INFLUENT PUMP & SCREENING IMPROVEMENTS PROJECT TO *WILLIAMS BROTHERS CONTRACTING, INC.* IN THE AMOUNT OF \$464,107.09.
- F. APPROVE THE TENTH AND FINAL PAYMENT FOR THE KENNEDY LIFT STATION REPLACEMENT PROJECT TO *MANUSOS GENERAL CONTRACTING* IN THE AMOUNT OF \$13,180.00.

**Motion** by Trustee Devitt, second by Trustee Trejo, to Approve the Consent Agenda.

ROLL CALL:

AYES: Devitt, Trejo, Berkshire, Pileski, Domke

NAYS: None

ABSENT: None

**MOTION CARRIED.**

8. **REGULAR AGENDA**

9. COMMUNITY DEVELOPMENT – Trustee David Pileski

9A. ADOPT RESOLUTION 2020-2273, AMENDING THE LICENSE AGREEMENT APPROVED BY RESOLUTION 2013-1662 FOR 107 MAIN STREET.

**Motion** by Trustee Pileski, second by Trustee Devitt to Approve Item 9A.

ROLL CALL:

AYES: Pileski, Devitt, Trejo, Berkshire, Domke

NAYS: None

ABSENT: None

**MOTION CARRIED.**

10. FIRE – Presented by Trustee Wayne Domke

10A. ADOPT RESOLUTION 2020-2274 AUTHORIZING THE MAYOR TO ACCEPT A DONATION FROM *COUNTRY FINANCIAL* IN THE AMOUNT OF \$750 FOR THE FIRE DEPARTMENT AND \$750 FOR THE POLICE DEPARTMENT.

**Motion** by Trustee Domke, second by Trustee Devitt, to Approve Item 10A.

Upon voice vote: **MOTION CARRIED.**

10B. ADOPT RESOLUTION 2020-2275 APPROVING A BILLING AGREEMENT BETWEEN *PARAMEDIC BILLING SERVICES, INC. (PBS)* AND THE VILLAGE OF ROSELLE.

**Motion** by Trustee Domke, second by Trustee Devitt, to Approve Item 10A.

Upon voice vote: **MOTION CARRIED.**

11. POLICE – Trustee Wayne Domke  
No Report

12. PUBLIC WORKS –Trustee Bruce Berkshire

12A. ADOPT RESOLUTION 2020-2276, AUTHORIZING THE APPROVAL OF A PAYMENT TO *CHICAGO TESTING LABORATORY, INC.* FOR THE CENTRAL AVENUE PAVEMENT TESTING IN THE AMOUNT OF \$8,200.00.

**Motion** by Trustee Berkshire, second by Trustee Trejo, to Approve Item 12A.

Upon voice vote: **MOTION CARRIED.**

12B. ADOPT RESOLUTION 2020-2277, AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO A CONTRACT BETWEEN THE VILLAGE OF ROSELLE AND *MISTER NATURAL JANITORIAL SERVICES, INC.* FOR JANITORIAL AND CLEANING SERVICES.

**Motion** by Trustee Berkshire, second by Trustee Devitt, to Approve Item

12B.

Upon voice vote: **MOTION CARRIED.**

13. FINANCE – Trustee Lee Trejo

13A. ACCOUNTS PAYABLE – None

14. ADMINISTRATION – Trustee Patrick Devitt

14A. ADOPT RESOLUTION 2020-2278 APPROVING AN AMENDED FIREWORKS DISPLAY CONTRACT BETWEEN THE VILLAGE OF ROSELLE AND *MELROSE PYROTECHNICS, INC.* DATED FEBRUARY 24, 2020.

**Motion** by Trustee Devitt, second by Trustee Trejo, to Approve Item 14A.  
Upon voice vote: **MOTION CARRIED.**

14B. UPDATE ON THE VILLAGE'S SURFACE TRANSPORTATION PROGRAM FUNDING FOR THE RODENBURG ROAD IMPROVEMENT PROJECT.

On January 27, 2020, the Village Board directed staff to proceed with the preparation of a funding application for Surface Transportation Program (STP) funding through the DuPage Mayors and Managers Conference (DMMC). At the same time, the Village of Schaumburg prepared an application for STP funding through the Northwest Municipal Conference (NWMC). Staff from both villages worked together and coordinated extensively with liaisons from both DMMC and NWMC during the preparation of the applications. The applications were submitted prior to the March 16, 2020 deadline.

On April 1, 2020, DMMC released the preliminary scoring of the submitted projects. At this time, staff was made aware that Roselle's Rodenburg Road project had the highest score of the projects submitted. After further discussions with DMMC staff, it was determined that the Schaumburg application for their portion of the project also scored very high with NWMC.

Based on the availability of funding through each of the conferences, both the Roselle and Schaumburg projects are anticipated to be funded for construction in 2023. This will allow the villages to design and construct the projects under one contract for cost efficiency as well as improved coordination. Schaumburg staff has indicated that they intend to proceed with the project as funded.

At the April 23, 2020 DMMC Transportation Technical Committee Meeting, the project scoring was presented and approved by the committee. From this point, the schedule for approval of the DMMC plan is as follows:

- May 28, 2020 – DMMC Transportation Technical Committee will review the draft five year funding program for approval.
- June 2020 – The Public Comment and Review Period for the proposed plan will be open
- July 2020 – The proposed plan will be presented to DMMC for final approval

If the plan is approved by DMMC in July 2020, as anticipated, the Village can move forward with budgeting of this project in future fiscal years. The overall anticipated schedule for the project is shown below. It is important to note that at this point this is only an anticipated schedule; the schedule may vary based on design and permitting concerns as well as coordination with the Federal Railroad Authority on the Quiet Zone improvements.

- February 2021 – Award of the Final (Phase II) Engineering Contract
- March 2021 – Start of Final Engineering
- November 2022 - January 2023 – Project Bidding through IDOT
- April 2023 through November 2023 – Project Construction

No funds will be expended this year.  
Staff was directed to proceed.

14C. STAFF UPDATE TO ITS COVID-19 BUDGET RESPONSE PLAN AND PROVIDE ADDITIONAL DIRECTION.

At its April 13, 2020 meeting, the Village Board provided staff direction on a proposed budget response plan to the COVID-19 pandemic health crisis. The proposed budget response plan included the implementation of five phased actions to match the effects the pandemic health crisis will have on the Village as it unfolds. Those actions include potential reimbursement and financial assistance from State and Federal programs, deferment or elimination of various capital project, equipment replacement, and other operational items, implementation of a hiring freeze on several vacant positions, options for reallocating certain revenues to operational funds, and use of existing reserves.

Since that meeting, staff has continued to evaluate State and Federal reimbursement programs, General Fund revenue projections, deferment or elimination of additional operating expenditures, began to develop a reopening plan for municipal facilities, and continued evaluation of modifications made to existing municipal service delivery to the community. Staff continues to work closely with our other municipal partners at the DuPage Mayors and Managers Conference, Illinois Municipal League, and DuPage County to prevent further revenue loss and other potential economic recovery and reimbursement opportunities.

Staff is still working towards reopening Village Hall.

Vehicle stickers will have a new cycle going forward resulting from the delay in billing this year.

**Trustee Pileski** stated that he would like to figure out a way to help the community as a whole.

**Trustee Berkshire** added that caution must be used going forward. He too wants to help.

**Trustee Domke** agreed.

15. OTHER BUSINESS - None

16. EXECUTIVE SESSION

**Motion** by Trustee Trejo, second by Trustee Domke, to go into an Executive Session at 6:15 p.m. pursuant to the requirements of the Illinois Open Meetings Act under Exemptions 5 ILCS 120/2 (c) to discuss 21 Executive Session Minutes, 5 Real Property, 12 Risk Management, 11 Litigation, and **3 Collective Bargaining and Personnel.**

ROLL CALL:

AYES: Trejo, Domke, Berkshire, Pileski, Devitt

NAYS: None

ABSENT: None

**MOTION CARRIED.**

ADJOURN EXECUTIVE SESSION

**Motion** by Trustee Trejo, second by Trustee Domke, to Adjourn the Executive Session at 7:00 p.m.

Upon Voice Vote: **MOTION CARRIED.**

17. ADJOURN VILLAGE BOARD MEETING

**Motion** by Trustee Devitt, second by Trustee Domke, to Adjourn the Village Board Meeting at 6:16 p.m.

Upon voice vote: **MOTION CARRIED.**

Submitted on this 26th day of May, 2020.

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Patty Burns, Village Clerk