



**MEMORANDUM**

**To:** Jeff O'Dell, Village Administrator  
**From:** Karen Young, Director of Public Works  
Greg Gruen, Village Engineer  
**Date:** August 19, 2019  
**Re:** Approval of 2nd Partial Payment

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Project Names:	2019 Watermain Replacement Project	
Contractor:	J. Congdon Sewer Service Inc.	
Date of Award:	May 13, 2019	
Awarded Amount:		\$ 985,106.00
Total Contract:		\$ 985,106.00
Total Value of Completed Work:		\$ 870,135.47
Retainage:	10%	\$ 87,013.55
Less Previous Payments:		\$ 210,252.71
Total Payment Due:		<b>\$ 572,869.21</b>
Account Numbers:		
53918191-71100-800	WM Replacement	\$ 572,869.21

Approval:

Director of Public Works

Village Engineer

  




Municipal Expertise. Community Commitment.

David P. Barnas, P.E  
Direct Line: (224) 723-8810  
Email: dbarnas@reld.com

August 16, 2019

Project 18-R0935

Mr. Jeff O'Dell  
Village Administrator  
31 S. Prospect Street  
Roselle, IL 60172

RE: Roselle Water Main Replacement 2018  
Payment Estimate #2 - Partial

Dear Mr. O'Dell:

Enclosed herewith please find Invoice #2 (dated 8/16/2019) from J. Congdon Sewer Service, Inc. for work completed to date for the above reference project. We have reviewed the work and find that, in our best judgment, the work has been completed in substantial conformance with the plans and specifications, as summarized below:

Total Earned to Date.....	\$870,135.47
Less Payment Estimate #1 .....	\$210,252.71
Less 10% retention .....	<u>\$87,013.55</u>
<b>Total Due Estimate No. 2- Partial.....</b>	<b>\$572,869.21</b>
Original Contract Amount.....	\$985,106.00
Additional Work / Changes to Date.....	(\$0.00)
Remaining Contract Balance (including retainage) .....	\$201,984.08

Therefore, we recommend that the City Council authorize the release of funds in the amount of Five Hundred Seventy-Two Thousand Eight Hundred Sixty-Nine Dollars and Twenty-One Cents (\$572,869.21) at this time to the contractor, J. Congdon Sewer Service, Inc.

Sincerely,

ROBINSON ENGINEERING, LTD.

Greg S. Gruen, P.E.  
Village Engineer

David P. Barnas, P.E.  
Resident Engineer 2

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Encl:



**J. CONGDON SEWER SERVICE INC.**

170 Alexandra Way, Suite A Phone: 630-510-2434  
Carol Stream, IL 60188 Fax: 630-510-9255

# Invoice

Date	Invoice #
8/19/2019	#477

**Bill To :**

Village of Roselle  
31 S. Prospect Street  
Roselle, IL 60172

PO No./Job Refere...	Terms		Due Date		
			7/31/2019		
Quantity	Description	U/M	Rate	Serviced	Amount
	pay request #2		572,869.21		572,869.21
			<b>Total</b>		\$572,869.21
<b>Payments/Credits</b>					\$0.00
<b>Balance Due</b>					\$572,869.21