



**AGENDA ITEM # 4**

**AGENDA ITEM EXECUTIVE SUMMARY  
Committee of the Whole Meeting  
March 9, 2020**

**Item Title:** Train Station Sublease – Coffee Vendor

**Staff Contact:** Jason M. Bielawski, Assistant Village Administrator

**COMMITTEE OF THE WHOLE ACTION**

**Provide direction to staff regarding a sublease agreement for the train station.**

**Executive Summary:**

Since May 2018, the Village has subleased space at the train station to Maple Leaf Roasters where it operates a coffee shop. Prior to 2018, Tazza Coffee operated the coffee shop for nearly 10 years. The owner of Maple Leaf Roasters gave notice to the Village that they are terminating the sublease effective March 31, 2020.

The person who runs the coffee shop for Maple Leaf Roasters, Pam Cline, is interested in subleasing the space from the Village. Ms. Cline also ran the coffee shop on behalf of the Tazza Coffee owner. Ms. Cline and Alex Behrens, the owner of Maple Leaf Roasters, will be present at the Committee of the Whole meeting to discuss the coffee shop operations.

**Implications:**

**Is this item budgeted?** Yes, the FY 2020 budget includes paid rent as revenue in the Parking Lots Fund in the amount of \$425 per month.

**Any other implications to be considered?**

**Attachments:**