

THE MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF ROSELLE
April 12, 2021
Meeting Held virtually on Zoom
Streamed live on YouTube
Due to COVID-19
5:30 p.m.

1. CALL TO ORDER
The meeting of the Board of Trustees of the Village of Roselle was called to order at 5:30 p.m. by Mayor Maglio.
2. PLEDGE OF ALLEGIANCE – Led by Mayor Maglio.
3. ROLL CALL:
Upon Roll Call the following answered: Mayor Maglio, Trustees Berkshire, Domke, Eichholz, Pileski, Sarno and Trejo.

OTHERS PRESENT: Village Administrator Jeff O'Dell, Assistant Village Administrator Jason Bielawski, Village Attorney Jim Knippen, Finance Director Tom Dahl, Police Chief Steve Herron, Fire Chief Mark Bozik, Deputy Fire Chief David Gnadt, Battalion Chief Matt Coppock, Public Works Director Karen Young, Assistant Public Works Director Kristin Mehl, Zoning Administrator Caron Bricks, Management Analyst Brian Joanis, Economic Development Consultant Steve Jones and Village Clerk Patty Burns.
4. PRESENTATION OF PREPARED AGENDA
Motion by Trustee Trejo, second by Trustee Domke, to Approve the Prepared Agenda.
ROLL CALL:
AYES: Trejo, Domke Berkshire, Sarno, Eichholz, Pileski
NAYS: None
ABSENT: None
MOTION CARRIED.
5. CITIZEN COMMENTS/QUESTIONS

Frank Rosa, a 30 year resident of Roselle, had questions and concerns regarding rental homes in Roselle.
6. OFFICIALS AND STAFF REPORTS

6A. MAYOR

- 6A1. **Motion** by Trustee Domke, second by Trustee Berkshire, To Approve Resolution 2021-2375, Extending a declaration of local state of emergency approved by the Village Board on March 8, 2021.

ROLL CALL:

AYES: Domke, Berkshire, Trejo, Sarno, Pileski, Eichholz

NAYS: None

ABSENT: None

MOTION CARRIED.

- 6A2. **Motion** by Trustee Trejo, second by Trustee Domke, To Approve Ordinance 2021-4148, Ratifying and adopting actions by Mayoral executive order during the declaration of local state of emergency.

ROLL CALL:

AYES: Trejo, Domke, Berkshire, Pileski, Eichholz, Sarno

NAYS: None

ABSENT: None

MOTION CARRIED.

- 6A3. Presentation of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Award for the FY 2019 Comprehensive Annual Financial Report.

6B. VILLAGE TRUSTEES – No Report

6C. VILLAGE CLERK – No Report

6D. VILLAGE ADMINISTRATOR – No Report

6E. VILLAGE ATTORNEY – Agenda item 7F requires the bid specs and the bid itself be added as exhibits.

6F. CHAMBER of COMMERCE LIAISON – No Report

6G. TREASURER'S REPORT – No Report

7. **CONSENT AGENDA**

A. PRESENTATION AND APPROVAL OF VILLAGE BOARD MINUTES OF MARCH 22, 2021.

B. ADOPT RESOLUTION 2021-2376 ENDORSING THE LEGISLATIVE ACTION PROGRAM OF THE *DUPAGE MAYORS AND MANAGERS CONFERENCE* FOR THE 2021 LEGISLATIVE SESSION.

C. ADOPT RESOLUTION 2021-2377 APPROVING AN AMENDED FIREWORKS DISPLAY CONTRACT BETWEEN THE VILLAGE OF

ROSELLE AND *MELROSE PYROTECHNICS, INCORPORATED* DATED
FEBRUARY 24, 2020.

- D. ADOPT RESOLUTION 2021-2378 AUTHORIZING AN EXTENSION TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE VILLAGE OF ROSELLE AND *ROSELLE PROFESSIONAL FIREFIGHTERS ASSOCIATION, LOCAL 4051 IAFF*.
- E. ADOPT RESOLUTION 2021-2379 AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR THE 2021 SANITARY SEWER LINING PROJECT BETWEEN THE VILLAGE OF ROSELLE AND *HOERR CONSTRUCTION, INC.* IN THE AMOUNT OF \$295,175.00.
- F. ADOPT RESOLUTION 2021-2380 AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR STREET SWEEPING SERVICES FOR THE 2021-2023 STREET SWEEPING PROGRAM BETWEEN THE VILLAGE OF ROSELLE AND *ADVANCE SWEEPING SERVICES, INC.* IN THE AMOUNT OF \$64,127.73.
- G. ADOPT RESOLUTION 2021-2381 AUTHORIZING THE MAYOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE *VILLAGE OF SCHAUMBURG, ILLINOIS* AND THE VILLAGE OF ROSELLE, ILLINOIS RELATED TO PHASE II ENGINEERING SERVICES FOR RODENBURG ROAD IMPROVEMENTS.
- H. ADOPT RESOLUTION 2021-2382, AN ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT) RESOLUTION AUTHORIZING EXPENDITURES TOTALING \$200,000.00 OF REBUILD ILLINOIS MOTOR FUEL TAX FUNDS IN 2021 FOR THE PHASE II ENGINEERING SERVICES FOR THE RODENBURG ROAD IMPROVEMENTS – CENTRAL AVENUE TO THE COUNTY LINE UNDER THE ILLINOIS HIGHWAY CODE.
- I. ADOPT RESOLUTION 2021-2383 GRANTING *MAURO SEWER CONSTRUCTION, INC.* APPROVAL TO PERFORM WORK ON THE 2021 WATERMAIN REPLACEMENT PROJECT ON SATURDAYS.

Motion by Trustee Trejo, second by Trustee Eichholz, to Approve the Consent Agenda.

ROLL CALL:

AYES: Trejo, Eichholz, Berkshire, Sarno, Pileski, Domke

NAYS: None

ABSENT: None

MOTION CARRIED.

8. **REGULAR AGENDA**

9. COMMUNITY DEVELOPMENT – Trustee David Pileski

- 9A. ADOPT RESOLUTION 2021-2384 RELEASING THE SECURITY BOND OF \$864,648.00 BY *NOAH PROPERTIES, LLC* FOR PUBLIC IMPROVEMENTS OF ROSELLE STATION.
Motion by Trustee Pileski, second by Trustee Trejo, to Approve Item 9A.
ROLL CALL:
AYES: Pileski, Trejo, Domke, Sarno, Berkshire, Eichholz
NAYS: None
ABSENT: None
MOTION CARRIED.
- 9B. APPROVE AND AUTHORIZE THE RELEASE OF THE 2-YEAR WARRANTY BOND FOR *SUNSET ESTATES SUBDIVISION* IN THE AMOUNT OF \$89,641.20.
Motion by Trustee Pileski, second by Trustee Trejo, to Approve Item 9B.
ROLL CALL:
AYES: Pileski, Trejo, Sarno, Berkshire, Eichholz, Domke
NAYS: None
ABSENT: None
MOTION CARRIED.
10. ADMINISTRATION – Trustee Barbara Sarno
- 10A. ADOPT RESOLUTION 2021-2385 APPROVING A PIPELINE LICENSE AGREEMENT BETWEEN THE VILLAGE OF ROSELLE AND THE COMMUTER RAIL DIVISION OF THE REGIONAL TRANSPORTATION AUTHORITY (METRA).
Motion by Trustee Sarno, second by Trustee Trejo, to Approve Item 10A.
ROLL CALL:
AYES: Sarno, Trejo, Pileski, Eichholz, Domke, Berkshire
NAYS: None
ABSENT: None
MOTION CARRIED.
- 10B. ADOPT RESOLUTION 2021-2386 APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF ROSELLE AND THE *ROSELLE PUBLIC LIBRARY DISTRICT* CONCERNING A PARKING LICENSE ON THE LIBRARY PARKING LOT.
Motion by Trustee Sarno, second by Trustee Trejo, to Approve Item 10B.
ROLL CALL:
AYES: Sarno, Trejo, Eichholz, Domke, Berkshire, Pileski
NAYS: None
ABSENT: None
MOTION CARRIED.
- 10C. PROVIDE DIRECTION AND APPROVAL ON THE FOLLOWING RECOMMENDATIONS FROM VILLAGE TRUSTEES AND STAFF:

- a. AN EXTENSION OF THE EMPLOYEE LEASING AGREEMENT WITH GOVTEMPS USA FOR AN ECONOMIC DEVELOPMENT CONSULTANT. *APPROVED FOR 6 MORE MONTHS.*
- b. A MARKETING STRATEGY FOR THE POTENTIAL DEVELOPMENT OF THE VILLAGE OWNED 6.5 ACRE PARCEL AT ROSELLE RD AND I-390. *APPROVED AS RECOMMENDED BY STAFF.*
- c. A COMPREHENSIVE TIF GRANT PROGRAM – *STAFF DIRECTED TO MOVE FORWARD WITH THE 4 HIGHLIGHTED PROGRAMS.*

TRUSTEE BERKSHIRE VOICED CONCERN THAT RECIPIENTS WOULD BE THOROUGHLY VETTED AND UNDERSTAND THE REQUIREMENTS OF THE PROGRAMS.

- d. A PROPOSAL FROM CIVICPLUS FOR A REDESIGN OF THE VILLAGE'S WEBSITE. *STAFF DIRECTED TO PROCEED AS PRESENTED.*

11. FIRE – Trustee Todd Eichholz

- 11A. PRESENTATION FROM STAFF AND PROVIDE DIRECTION TO PROCEED WITH THE FINANCE PLANNING COMMITTEE AND STAFF'S RECOMMENDATION TO HIRE 6 FULL-TIME FIREFIGHTER/PARAMEDICS AND RENEGOTIATE THE CURRENT CONTRACT WITH *METRO PARAMEDIC SERVICES, INC.*

The Fire Department currently utilizes a combination of 3 full-time, 3 part-time, and 3 contractual firefighters and paramedics to staff the required 9 on-duty personnel per 24-hour shift. It requires 3 shifts to provide around the clock fire and Emergency Medical Service (EMS) to the Village. Over the past several years the Fire Department has seen an extremely high turnover of contractual firefighter/paramedics. More recently, the contractor (Metro) has been unable to fulfill its contractual obligation of providing 3 personnel per shift (9 personnel total). This has created staffing and operational challenges that staff has been analyzing to identify strategies to ensure the delivery of these critical services to the community is not jeopardized. The contractual staffing issue is not unique to Roselle or the current Contractor as several area departments and the industry as a whole are experiencing the same challenges. The main challenges causing a nationwide shortage of paramedics include: increased educational requirements to become a paramedic, increased competition from hospitals utilizing paramedics, a shortage of paramedic applicants, and pay and benefit disparity between fire departments and contractual employers.

In working with the Finance Planning Committee consisting of Trustees Berkshire and Trejo, it is recommended that the best approach to address the staffing challenges and bring needed stabilization in personnel turnover is

to reallocate the authorized staffing to more full-time personnel. The recommendation is to increase the authorized full-time staffing by 6

personnel while reducing the contract with our current contractual provider by 6 personnel. This plan will be phased in over the current fiscal year and fiscal year 2022. Upon direction from the Village Board, staff would immediately start the process of hiring 3 personnel with an anticipated start date of June 2021. The remaining 3 personnel would be hired in January of 2022. Staff would also initiate renegotiating the terms of the contract with Metro, which has expressed the desire to reopen the contract to address employee compensation issues

Trustee Pileski recommended evaluating the situation with the first 3 new hires before hiring the 2nd group of 3 hires in January 2022.

All Trustees were in agreement to move forward with the first 3 hires and evaluate the salaries in the Metro agreement.

12. POLICE – Trustee Wayne Domke
No Report

13. PUBLIC WORKS –Trustee Bruce Berkshire

13A. ADOPT RESOLUTION 2021-2387 AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE VILLAGE OF ROSELLE AND *DAHME MECHANICAL, INC.* FOR THE PURCHASE AND INSTALLATION OF TWO EFFLUENT GATES AT THE BOTTERMAN WASTEWATER TREATMENT PLANT IN THE AMOUNT OF \$35,888.00.

Motion by Trustee Berkshire, second by Trustee Trejo, to Approve Item 13A.

ROLL CALL:

AYES: Berkshire, Trejo, Domke, Pileski, Sarno, Eichholz

NAYS: None

ABSENT: None

MOTION CARRIED.

14. FINANCE – Trustee Lee Trejo

14A. **Motion** by Trustee Trejo, second by Trustee Pileski, to Approve the Accounts Payable List for April 12, 2021 in the amount of \$1,702,077.85 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.

ROLL CALL:

AYES: Trejo, Pileski, Berkshire, Domke, Sarno, Eichholz

NAYS: None

ABSENT: None

MOTION CARRIED.

15. OTHER – None

16. EXECUTIVE SESSION - None

17. ADJOURN VILLAGE BOARD MEETING

Motion by Trustee Trejo, second by Trustee Eichholz, to Adjourn the Village Board Meeting at 6:54 p.m.

ROLL CALL:

AYES: Trejo, Eichholz, Berkshire, Domke, Sarno, Pileski

NAYS: None

ABSENT: None

MOTION CARRIED.

Submitted on this 10th day of May 2021.

Patty Burns, Village Clerk

DRAFT