

THE MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF ROSELLE
JULY 12, 2021
Meeting Held at Roselle Village Hall
Council Chambers
31 S. Prospect
Roselle, IL. 60172
Streamed live on You Tube

1. CALL TO ORDER
The meeting of the Board of Trustees of the Village of Roselle was called to order at 7:00 p.m. by Mayor Pileski.
2. PLEDGE OF ALLEGIANCE – Led by Mayor Pileski.
3. ROLL CALL:
Upon Roll Call the following answered: Mayor Pileski, Trustees Berkshire, Domke, Lenisa, Piorkowski and Trejo.
ABSENT: Della Penna

OTHERS PRESENT: Village Administrator Jason Bielawski, Village Attorney Jim Knippen, Finance Director Tom Dahl, Village Planner/Zoning Administrator Caron Bricks, Fire Chief Mark Bozik, Police Chief Steve Herron, Deputy Police Chief Shawn Kooistra, Public Works Director Karen Young, Assistant Public Works Director Kristin Mehl, Administrative Analyst Brian Joanis and Village Clerk Patty Burns.
4. PRESENTATION OF PREPARED AGENDA
Motion by Trustee Trejo, second by Trustee Domke, to Approve the Prepared Agenda as presented.
Upon voice vote: **MOTION CARRIED.**
5. CITIZEN COMMENTS/QUESTIONS
Nancy Buckner submitted an online public participation form to voice her concerns about Village street parking. Secondly, she would like to have bicyclists be required to wear reflective clothing and have a front and rear flashing light on their bikes.
6. OFFICIALS AND STAFF REPORTS

6A. MAYOR
 1. Pass Ordinance 2021-4167 amending the “Code of Ordinances, Village of Roselle, Illinois, limitation on number of licenses covering the sale of alcoholic liquors in the Village of Roselle to increase the number of Class “T” licenses from 14 to 15 for Crazy Crab Restaurant.
Motion by Trustee Trejo, second by Trustee Domke, to Item 6A1.

ROLL CALL:

AYES: Trejo, Domke, Piorkowski, Berkshire, Lenisa

NAYS: None

ABSENT: Della Penna

MOTION CARRIED.

- 6B. VILLAGE TRUSTEES – No Report
- 6C. VILLAGE CLERK – No Report
- 6D. VILLAGE ADMINISTRATOR – No Report
- 6E. VILLAGE ATTORNEY – Agenda Item 8C – approve with attorney corrections. Strike Paragraph 11 on the Terms and Conditions.
- 6F. CHAMBER of COMMERCE LIAISON – No Report
- 6G. TREASURER’S REPORT – No Report

7. **CONSENT AGENDA**

- A. PRESENTATION AND APPROVAL OF VILLAGE BOARD MINUTES OF JUNE 28, 2021.
- B. APPROVE THE RELEASE OF PREVIOUSLY APPROVED BUT HELD EXECUTIVE SESSION MINUTES OF JANUARY 10, JANUARY 24, APRIL 11, MAY 23, AND OCTOBER 24, 2011, DECEMBER 10, 2018, JANUARY 14, FEBRUARY 25, SEPTEMBER 23 AND NOVEMBER 25, 2019.
- C. ADOPT RESOLUTION 2021-2414 AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE VILLAGE OF ROSELLE AND *DRYDON EQUIPMENT COMPANY* FOR THE PURCHASE AND INSTALLATION OF THREE EFFLUENT PUMPS AT THE BOTTERMAN WASTEWATER TREATMENT PLANT IN THE AMOUNT OF \$72,050.00.
Motion by Trustee Trejo, second by Trustee Lenisa, to Approve the Consent Agenda.

ROLL CALL:

YES: Trejo, Lenisa, Domke, Berkshire, Piorkowski

NAYS: None

ABSENT: Della Penna

MOTION CARRIED.

8. **REGULAR AGENDA**

9. COMMUNITY DEVELOPMENT – Trustee Bruce Berkshire

9A. ADOPT RESOLUTION 2021-2415 CHANGING THE ADDRESS OF LOT 1
OF THE CISON SUBDIVISION.

Motion by Trustee Berkshire, second by Trustee Trejo, to Approve Item 9A.

ROLL CALL:

AYES: Berkshire, Trejo, Domke, Lenisa, Piorkowski

NAYS: None

ABSENT: Della Penna

MOTION CARRIED.

10. ADMINISTRATION – Trustee Thomas Piorkowski

10A. ADOPT RESOLUTION 2021-2416 AUTHORIZING THE MAYOR TO SIGN
AND DIRECTING THE VILLAGE CLERK TO ATTEST TO “A PURCHASE
AND SALE AGREEMENT FOR REAL ESTATE, DEDICATION OF A
PERMANENT EASEMENT AND ADDENDUM” BETWEEN THE VILLAGE
OF ROSELLE AND *JEA NORTHPOINT, LLC*.

Motion by Trustee Piorkowski, second by Trustee Trejo to Approve Item
10A.

ROLL CALL:

AYES: Piorkowski, Trejo, Lenisa, Berkshire, Domke

NAYS: None

ABSENT: Della Penna

MOTION CARRIED.

11. FIRE – Trustee Lee Trejo
No Report

12. POLICE – Trustee Tom Della Penna
No Report

13. PUBLIC WORKS – Trustee Wayne Domke
No Report

14. FINANCE – Trustee Cheryl Lenisa

14A. ACCOUNTS PAYABLE

Motion by Trustee Lenisa, second by Trustee Trejo, to Approve the
Accounts Payable List for July 12, 2021 in the amount of \$917,148.78
in order that the amounts approved by the Board of Trustees agree with the
amounts posted in the General Ledger.

ROLL CALL:

AYES: Lenisa, Trejo, Berkshire, Piorkowski, Domke

NAYS: None

ABSENT: Della Penna

MOTION CARRIED.

14B. ADOPT RESOLUTION 2021-2417 AUTHORIZING REVISIONS TO THE
VILLAGE OF ROSELLE FINANCIAL POLICIES.

Motion by Trustee Lenisa, second by Trustee Trejo, to Approve Item 14B.

ROLL CALL:

AYES: Lenisa, Trejo, Domke, Piorkowski, Berkshire

NAYS: None

ABSENT: Della Penna

MOTION CARRIED.

15. **NEW BUSINESS**

16. CITIZEN COMMENTS

Mike Haggerty has a request for annexation coming before the Village Board at an upcoming meeting. He provided additional information and pictures to support his request.

17. 23W671 WALNUT DISCUSSION

Michael Haggerty owns the property at 23W671 Walnut. He submitted a petition for annexation into the Village of Roselle as well as a plat of subdivision to divide the existing property in half. He has requested to re-zone the property R-2 Single Family Residence District upon annexation.

The existing house at 23W671 Walnut is located on the northern half of the lot, leaving 11,125 square feet of the property undeveloped. Mr. Haggerty has requested a lot split to create two (2) 11,125 square foot lots upon annexation. This necessitates two (2) variations. The first would permit 11,125 square foot lots in lieu of the 12,000 square foot minimum in the R-2 Single Family Residence District. The second would be for a non-conforming front yard setback that the subdivision would create. The existing house would only have a front yard setback of 25.99' in lieu of the 30' required in the R-2 District.

The P&Z gave a negative recommendation (2-3) on the lot area variation, front yard setback variation, and the plat of subdivision. They did provide a positive recommendation for the rezoning of the property to R-2 upon annexation (4-1). The members of the audience that spoke during the public hearing expressed concern that an additional house that could be built on the new lot would cause increased flooding in the area. Members of the P&Z also expressed concern that the new lots were too small to fit the character of the neighborhood.

Staff is requesting direction regarding the negative recommendation from P&Z in order to work with the petitioner on whether to move forward with the annexation of the property. Although the lots are smaller than other R-2 zoned lots in the area, the new lot 2 would still provide 3,795 square feet of buildable area that meets all setbacks in R-2. 40% lot coverage, which is the maximum permitted, for this lot would be 4,450 square feet. Any new construction would need to meet Village stormwater ordinances.

All Trustees were in favor of allowing the lot split and the annexation. Staff was directed to proceed as directed.

18. 556 LINCOLN ANNEXATION – SIDEWALK DISCUSSION

The owners of 556 Lincoln Street have petitioned to annex into the Village in order to connect their property to water & sanitary sewer as the existing well on the property is failing. The public hearing to formally consider the annexation is scheduled for July 26th.

The Village's typical annexation agreement requires that sidewalks be installed within six (6) months of the date of annexation. Upon review of the property, it was discovered that there is a grade change between 556 Lincoln and its incorporated neighbor, 550 Lincoln at the location of the proposed extension of the public sidewalk. This grade change would require 51 linear feet of 550 Lincoln's sidewalk to be removed, regraded, and then reinstalled before the sidewalk for 556 Lincoln could be installed. Further complicating matters is the sidewalk on 550 Lincoln, which is not within an easement or Village owned right-of-way. There is also a lift station within the right-of-way to the north of 556 Lincoln at 560 Lincoln (unincorporated) which would prevent the extension of the sidewalk on the west side of the street towards the intersection of Albion & Lincoln. As this is an unusual situation, staff has determined the following options for the Village Board to consider in preparation for the approval of an annexation agreement:

1. 556 Lincoln submits a fee of \$7,413 (\$49.42/foot for 99' of 556 Lincoln and 51' of 550 Lincoln) and the Village completes the work in the future.
2. 556 Lincoln submits a fee of \$4,892 (\$49.42/foot for 99') and the Village pays for 51' of 550 Lincoln (\$2,520). Village completes the work in the future.
3. 556 Lincoln installs the sidewalk at their cost upon completion of 550 Lincoln by Village at a time to be determined in the future. Village pays for 51' of 550 Lincoln.
4. 556 Lincoln submits fee of \$4,892 (\$49.42/foot for 99') and the Village uses the fee in the future to install a sidewalk elsewhere in the Village to fill a gap in the system

Staff recommends Option 4 as the complexities both in cost and right-of-way access of this particular sidewalk will likely only lead to a dead end due to the lift station and should be put towards connecting existing sidewalk gaps elsewhere in the Village.

The consensus of the Village Board was for option 2, with a defined date for the future installation of both sidewalks.

Staff was directed to proceed, following the Boards direction.

19. DUPAGE RIVER SALT CREEK WORKGROUP SPECIAL CONDITION WORK
PLAN AMENDMENT

On June 8, 2015 the Village Board entered into an agreement with the DuPage River Salt Creek Workgroup (DRSCW) regarding participation in the Special Condition Work Plan from 2015 – 2022 for a total cost of \$415,286 (\$74,249 in annual dues and \$341,037 in project assessment costs).

Participation in this program allowed the Village to extend the timeline to comply with NPDES/IEPA permit requirements to meet new regulatory phosphorus limits.

DRSCW worked with the IEPA regarding these deferred phosphorus limits in exchange for the development of a Special Condition Work Plan that involves water quality improvement projects within the three watersheds, which is funded by DRSCW membership project assessment costs.

To date, two of the eight physical projects listed in the 2015 permit have been fully implemented by DRSCW with the others currently in the planning, development and future construction phase.

The current agreement between DRSCW and Roselle is set to expire in 2022, which would require Roselle to implement the first phase of the phosphorus limits of 1.0 mg/L by 2025.

Staff is recommending an extension of the DRSCW agreement for an additional three years, which would extend the deadline to meet the phosphorus limits to 2035. The total cost for this amendment would include a total cost of \$198,235 spread out over a three-year period from 2023-2025.

Staff was directed to proceed with the recommended extension of the DRSCW agreement for the additional 3 years.

20. OTHER BUSINESS - None

21. EXECUTIVE SESSION - None

22. ADJOURN VILLAGE BOARD MEETING

Motion by Trustee Trejo, second by Trustee Domke, to Adjourn the Village Board Meeting at 7:30 p.m.

Upon voice vote: **MOTION CARRIED.**

Submitted on this 26th day of July, 2021.

Patty Burns, Village Clerk