



AGENDA ITEM # 14B

AGENDA ITEM EXECUTIVE SUMMARY

Village Board Meeting

February 14, 2022

Item Title: **FY 2021 Budget Amendments**

Staff Contact: Tom Dahl, Director of Finance

VILLAGE BOARD ACTION

Pass an ordinance amending the FY 2021 Budget for the General Fund, Irving Park Rd Business District Fund, General Capital Projects Fund, Water/Sewer Extension Fund, Water/Sewer Operating Fund, Parking Lot Operating Fund and Information Technology Fund.

Executive Summary:

The attached budget amendment is requested due to requests made during the FY 2021 Mid-Year Budget Review at the July 26th Village Board meeting, additional requests made during the year and positive sales tax activity in the Irving Park Rd Business District.

General Fund – The Other Professional Services line item in Community Development is increased by \$220,000 for reviews related to the Metro-19 and Timberleaf developments and economic development services, the Regular Salaries line item in Fire Operations is increased by \$60,000 for the additional staffing requested, the Overtime line item in Fire Operations is increased by \$145,000 due to staffing and the IT User Charge line items are increased by \$33,930.

Irving Park Rd Business District Fund – The Business District Sales Tax revenue and Business District Sales Tax Distribution line items are increased by \$75,000 to reflect positive sales tax activity in the Irving Park Rd Business District and the corresponding increase in the payment to Amperage.

General Capital Projects Fund – The Buildings line item is increased by \$350,000 for the Village Hall and Fire Department roof replacements and Public Works building improvements.

Water/Sewer Extension Fund – The Water Main line item is increased by \$20,000 and the Sewer Main line item is increased by \$18,500 for the Sycamore Ave water/sewer extension project.

Water/Sewer Operating Fund – The IT User Charge line items are increased by \$14,750 for the increases noted below.

Parking Lot Operating Fund – The IT User Charge line item is increased by \$490 for the increases noted below.

Information Technology Fund – The IT Services revenue line items are increased by \$49,170 and the Website Maintenance line item is increased by \$17,170 for the Village’s website redesign, Other Contractual Services line item is increased by \$8,000 for the security awareness software and AV upgrades in the Board Chambers, Computer Hardware/Software line item is increased by \$10,000 for Office 365 licenses and the vehicle sticker software and Computers line item increased by \$14,000 for additional computer purchases for new users and early replacements.

Implications:

Is this item budgeted? NA

Any other implications to be considered? The General Fund revenues over expenditures is approximately \$300,000 as Finance continues to close out FY 2021.

Attachments:

An Ordinance Approving an Amendment to the FYE December 2021 Budget.

ORDINANCE NO. 2022-

**AN ORDINANCE APPROVING AN AMENDMENT TO THE
FYE DECEMBER 2021 BUDGET FOR THE GENERAL
FUND, IRVING PARK RD BUSINESS DISTRICT FUND,
GENERAL CAPITAL PROJECTS FUND, WATER/SEWER
EXTENSION FUND, WATER/SEWER OPERATING FUND,
PARKING LOT OPERATING FUND AND INFORMATION
TECHNOLOGY FUND**

WHEREAS the Village Board adopted the FYE December 2021 Budget on December 7, 2020; and

WHEREAS the Corporate Authorities of the Village have determined that there is a need to amend the FYE December 2021 Budget.

NOW, THEREFORE BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Roselle, DuPage and Cook Counties, Illinois, that the FYE December 2021 Budget is amended, approved and shall be further effectuated as reflected below.

- 1) For the General Fund for the increase in Other Professional Services in Community Development (\$220,000), Regular Salaries (\$60,000) and Overtime (\$145,000) in Fire and an increase in the IT User Charge (\$33,930) for the increases noted below.
- 2) For the Irving Park Rd Business District Fund for the increase in sales tax from the business district and the related rebate to Amperage (\$75,000).
- 3) For the General Capital Projects Fund for the Village Hall/Fire Department roof replacements (\$145,000) and Public Works Building improvements (\$205,000).
- 4) For the Water/Sewer Extension Fund for the Sycamore Ave Water (\$20,000) and Sewer (\$18,500) extensions.
- 5) For the Water/Sewer Operating Fund for an increase in the IT User Charge (\$14,750) for the increases noted below.
- 6) For the Parking Lot Operating Fund for an increase in the IT User Charge (\$490) for the increases noted below.
- 7) For the Information Technology for an increase in revenue (\$49,170) for the IT User Charge and an increase in expenditures for the website redesign (\$17,170), Other Contractual Services for the security awareness software and AV upgrades (\$8,000), computer hardware/software (\$10,000) for Office 365 licenses and computers (\$14,000) for new users and early replacements.

Description	Current Budget	Increase (Decrease)	Amended Budget
General Fund			
10514120-61270 Other Professional Serv	\$21,170	\$220,000	\$241,170
10716110-60100 Regular Salaries	\$1,232,335	\$60,000	\$1,292,335
10716110-60200 Overtime	\$120,580	\$145,000	\$265,580

10211120-61791			
IT User Charge	\$4,625	\$340	\$4,965
10312020-61791			
IT User Charge	\$23,130	\$1,695	\$24,825
10412020-61791			
IT User Charge	\$9,250	\$680	\$9,930
10514120-61791			
IT User Charge	\$23,130	\$1,695	\$24,825
10612020-61791			
IT User Charge	\$212,755	\$15,610	\$228,365
10712020-61791			
IT User Charge	\$129,500	\$9,500	\$139,000
10912020-61791			
IT User Charge	\$60,125	\$4,410	\$64,535
Irving Park Rd Business District Fund			
2911215-41215			
Sales Tax-Business Dist	\$250,000	\$75,000	\$325,000
2920540-63207			
Bus Dist Sales Tax	\$250,000	\$75,000	\$325,000
General Capital Projects Fund			
4140580-72005			
Buildings	\$52,800	\$350,000	\$402,800
Water/Sewer Extension Fund			
4340595-74000			
Water Main Extension	\$0	\$20,000	\$20,000
4340595-74010			
Sewer Main Extension	\$0	\$18,000	\$18,000
Water/Sewer Operating Fund			
51918120-61791			
IT User Charge	\$112,380	\$7,375	\$119,755
51918220-61791			
IT User Charge	\$112,380	\$7,375	\$119,755
Parking Lot Operating Fund			
5860520-61791			
IT User Charge	\$6,095	\$490	\$6,585
Information Technology Fund			
<i>Revenue</i>			
6411240-42351			
IT Services - GG	\$60,135	\$4,410	\$64,545
6411240-42352			
IT Services - PS	\$342,255	\$25,110	\$367,365

6411240-42353			
IT Services – Hwy/St	\$60,125	\$4,410	\$64,535
6411240-42356			
IT Services – WS	\$224,760	\$14,750	\$239,510
6411240-42357			
IT Services – PL	\$6,095	\$490	\$9,555
<i>Expenditures</i>			
6420520-61295			
Website Maintenance	\$6,100	\$17,170	\$23,270
6420520-61790			
Other Contractual	\$88,410	\$8,000	\$96,410
6420530-62120			
Computer Software/Hardw	\$76,315	\$10,000	\$86,315
6420550-65135			
Website Maintenance	\$10,000	\$14,000	\$24,000

AYES:

NAYS:

ABSTAIN:

ABSENT:

PASSED AND APPROVED this 14th day of February, 2022.

PUBLISHED IN PAMPHLET FORM this 15th day of February, 2022.

Mayor, Village of Roselle

ATTEST:

Village Clerk