



AGENDA ITEM # 8B

**AGENDA ITEM EXECUTIVE SUMMARY
Village Board Meeting
March 28, 2022**

Item Title: **Salary Ordinance Amendment**

Staff Contact: Brian Joanis, Assistant Village Administrator

VILLAGE BOARD ACTION

Pass an ordinance amending Ordinance No. 80-949 establishing a pay plan for Village officers and employees.

Executive Summary:

The attached ordinance makes modifications to the salary ordinance. The changes in the ordinance are as follows:

- **Appendix A:** The decrease of the authorized strength for Planner from 1 to 0 and the addition of a Community Development Manager position with authorized strength of 1 added to the Appendix.

Implications:

Is this item budgeted? Yes, the FY 2022 Budget includes funding for the changes contained within the attached ordinance.

Any other implications to be considered?

Attachments:

Ordinance and accompanying Appendix

ORDINANCE NO. 2022-

**AN ORDINANCE AMENDING ORDINANCE NO. 80-949
ESTABLISHING A PAY PLAN
FOR VILLAGE OFFICERS AND EMPLOYEES**

WHEREAS, on July 7, 1980, the President and Board of Trustees of the Village of Roselle passed Ordinance No. 80-949 entitled "An Ordinance Repealing Previous Salary Ordinances, Establishing a Pay Plan, and Establishing the Authorized Strength of Various Job Classifications;" and

WHEREAS, it is desired and necessary to amend said Ordinance to accomplish the following:

Appendix A:

- 1) Decrease the authorized strength of Planner from 1 to 0.
- 2) Add the position of Community Development Manager with authorized strength of 1.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Roselle, DuPage and Cook Counties, Illinois, that said Ordinance shall be amended in words and figures as follows:

SECTION 1: That Appendix "A" is hereby repealed and rescinded in its entirety and replaced with a new Appendix "A" entitled "Appendix A: General Employees" dated March 28, 2022, which is attached hereto and incorporated into this Ordinance as Exhibit 1.

SECTION 2: That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 3: That should any clause, sentence, paragraph or part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

SECTION 4: That this Ordinance and all exhibits attached hereto shall be in full force and effect March 28, 2022.

PASSED and APPROVED this 28th day of March 2022.
PUBLISHED in PHAMPLET form this 28th day of March 2022.

AYES:
NAYS:
ABSENT:
ABSTAIN:

Mayor, Village of Roselle

ATTEST:

Village Clerk

**APPENDIX A - GENERAL EMPLOYEES
EFFECTIVE JANUARY 24, 2022**

JOB CLASSIFICATION	PAY RANGE		AUTHORIZED STRENGTH
	MIN.	MAX.	
ADMINISTRATIVE/SUPPORT SERVICES			
Police Records Assistant	\$41,680	\$63,657	3
Finance Assistant	\$44,181	\$67,474	2
Community Service Officer	\$44,181	\$67,474	4
Administrative Assistant	\$46,831	\$71,525	3
Accounting Specialist	\$49,642	\$75,815	1
Permit Coordinator	\$49,642	\$75,815	1
Customer Service and Billing Coordinator	\$52,621	\$80,365	1
Assistant to the Village Administrator	\$52,621	\$80,365	1
TOTAL			16
TECHNICAL			
Code Compliance Inspector	\$59,436	\$88,944	1
Fire Marshal	\$59,436	\$88,944	1
Management Analyst	\$59,436	\$88,944	1
Planner	\$59,436	\$88,944	4 0
Community Relations Coordinator	\$63,003	\$94,280	1
Police Resource Coordinator	\$63,003	\$94,280	1
Chief Accountant	\$63,003	\$94,280	1
TOTAL			7 6
PROFESSIONAL/SUPERVISORY			
Civil Engineer	\$74,022	\$110,772	2
Police Services Manager	\$74,022	\$110,772	1
Police Social Worker	\$74,022	\$110,772	2
Community Development Manager	\$74,022	\$110,772	0 1
Sergeant *	\$84,973	\$127,431	5
Public Works Manager	\$92,679	\$129,752	2
Battalion Chief**	\$115,609	\$131,346	3
TOTAL			15 16
* (Sergeant assigned to detective duty additional annual \$1500 added to base pay range)			
**(Battalion Chief additional compensation rate pursuant to Section 4-10 of Personnel Policy)			
MANAGEMENT			
Assistant Director of Public Works/Village Engineer	\$95,460	\$146,229	1
Deputy Police Chief	\$95,460	\$146,229	2
Deputy Fire Chief	\$95,460	\$146,229	1
Director of Community Development	\$102,755	\$157,400	0
Assistant Village Administrator	\$102,755	\$157,400	1
Director of Public Works	\$106,608	\$163,303	1
Director of Finance	\$106,608	\$163,303	1
Chief of Police	\$106,608	\$163,303	1
Fire Chief	\$106,608	\$163,303	1
Village Administrator	Per Board Approval		1

TOTAL			10
--------------	--	--	-----------

Part-Time Employees - Hourly Rate

Seasonal Public Works Engineering Intern	\$15.00	\$18.00	1
Building Maintainer	\$15.97	\$17.95	1
Community Development Assistant	\$21.88	\$33.41	1
Assistant to the Village Clerk	\$24.59	\$36.45	1
Accounting Specialist	\$26.06	\$38.64	1
Building Inspector (Structural)	\$31.83	\$40.31	0
Plumbing Inspector	\$38.42		0
Electrical Inspector	\$38.42		1
TOTAL			6

GRAND TOTAL GENERAL EMPLOYEES **54**