



**AGENDA ITEM # 13C**

**AGENDA ITEM EXECUTIVE SUMMARY**

**Village Board Meeting**

**March 28, 2022**

**Item Title: Annual Landscaping Maintenance Contract Extension**

**Staff Contact: Karen R. Young, P.E. Public Works Director**

**VILLAGE BOARD ACTION**

**Adopt a Resolution authorizing the Mayor to execute an extension to a contract between the Village of Roselle and Uno Mas Landscaping for the 2022 Landscape Management Program.**

**Executive Summary:**

On October 12, 2020, the Village Board approved a contract with Uno Mas Landscaping for the Annual Landscape Management Program services for 2021. The annual program addresses numerous properties throughout the Village and includes: Civic Center Complex, commuter parking lots, historical property, Public Works Facilities, and stormwater detention areas located in some parks in the Village. Staff is recommending a contract extension with Uno Mas Landscaping, with the details regarding the previous and proposed contract noted below.

Uno Mas Landscaping was awarded the Landscape Maintenance Services contract in 2016. At that time their pricing was approximately 4.5% lower than the next lowest bidder. The Village has approved a contract extension with Uno Mas starting in 2017 through 2021, with no cost increase from Uno Mas from their original bid prices from 2016.

The original plan was to rebid the Landscape Maintenance Services in 2022 to establish a new multi-year service contract, which would include an option to renew annually based on the Chicago Area Consumer Price Index (CPI-U). Given the current price of fuel and other economic factors bidding of this multi-year contract could inflate the base bid, impacting costs for the future annual renewals as well. Staff discussed the option of renewing the current contract with Uno Mas, who have agreed to continue Landscape Maintenance Services with the Village for 2022, with a 3% increase in price from their 2021 contract. This would be the first cost increase from the original bid in 2016.

The 2021 contract was \$123,668 with the new base contract price for 2022 priced at \$127,378.04. Additional maintenance needs in 2022 include:

- **Mulch** - Municipal Complex, History Museum, Main Street Area, Veterans Memorial, Metra Station, Roselle Entrance Signs, I-390 Entrance Signs, Public Works, Water Stations & miscellaneous medians.
- **Additional Maintenance Locations** – New I-390 Entrance Signs at Roselle Road, existing Roselle Entrance signs at Lake & Gary, Roselle Road, and Irving Park Road and Springhill Drive.

The proposals for this additional work are included in the attachments.

Below is the summary of the proposed 2022 contract costs:

<b>Item</b>	<b>Cost</b>
Base Contract	\$127,378.04
Mulch	\$10,350.00
New Maintenance Locations	\$2,272.00
<b>Total 2022</b>	<b>\$140,000.04</b>

Staff has been pleased with the work performed by Uno Mas Landscaping and recommends one-year contract extension for 2022.

**Implications:**

**Is this item budgeted?** Yes. There are adequate funds in the FY22 Budget in the General Fund, Parking Lot Operating Fund, and the Water and Sewer Operating Fund.

**Any other implications to be considered?** None.

**Attachments:**

Resolution

Contract Extension Exhibit

Uno Mas Additional Services Proposal

**RESOLUTION NO. 2022-**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN EXTENSION TO A CONTRACT BETWEEN THE VILLAGE OF ROSELLE AND UNO MAS LANDSCAPING FOR THE 2022 LANDSCAPE MANAGEMENT PROGRAM**

**WHEREAS**, on October 12, 2020 the Village approved Resolution 2020-2326 entering into a contract with Uno Mas Landscaping, P.O. Box 681, Streamwood, IL 60107 for Landscape Management Services; and

**WHEREAS**, the contract provides that the term of the agreement may be extended upon mutual written agreement; and

**WHEREAS**, Uno Mas Landscaping has offered to extend the contract for one additional year ending December 31, 2022 in the amount of \$140,000.04 for Landscape Management Services; and

**WHEREAS**, Uno Mas Landscaping has provided competent and efficient services to the Village in the past; and

**WHEREAS**, the Corporate Authorities of the Village of Roselle deem it in the best interests of the Village to authorize an Extension to an Contract with Uno Mas Landscaping regarding Landscape Management services; and

**WHEREAS**, both parties agree to the same terms and conditions as set forth in the original contract and shall remain in full force for the 2022 Annual Landscape Management Program as described in Exhibit A.

**NOW, THEREFORE**, be it resolved by the Mayor and Board of Trustees of the Village of Roselle that the Mayor is hereby authorized to sign and the Village Clerk is hereby directed to attest that certain "Extension to the Contract for Landscape Management Program between the Village of Roselle and Uno Mas Landscaping", including all referenced or inferenced contracts and exhibits, is attached hereto and incorporated as fully set forth as Exhibit A.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2022

AYES:

NAYS:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
David Pileski, Mayor

ATTEST:

\_\_\_\_\_  
Patricia Burns, Village Clerk

**EXHIBIT A**

**Extension to the Contract for Landscape Management Program  
between the Village of Roselle and Uno Mas Landscaping**

This extension to the contract (“Extension”) is made this 28<sup>th</sup> day of March, 2022, for the purpose of extending the Contract for Landscape Management Program dated March 25, 2019 (“Original Contract”) between the Village of Roselle and Uno Mas Landscaping (the “Parties”).

1. The Parties agree to extend the term of the Original Contract for a period terminating December 31, 2022 unless terminated earlier by either party pursuant to Paragraph 11 of the Original Contract and provided the term of the Agreement may be again extended upon mutual written agreement.
2. The Parties agree that the compensation for services in 2022, which is not-to-exceed \$140,000.04. A breakdown of these fees by task is attached.
3. This Extension binds and benefits both Parties. This document, including the Original Contract, is the entire agreement between the Parties.
4. All other terms and conditions of the Original Contract remain unchanged.

**Village of Roselle,**

**Uno Mas Landscaping,**

\_\_\_\_\_  
David Pileski  
Mayor

\_\_\_\_\_  
Ignacio Rodriquez  
Operations Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**SUMMARY OF COSTS -DETAILED  
UNO MAS LANDSCAPE MAINTENANCE  
2019 CONTRACT APPROVAL**

ITEM NO.	ITEM/LOCATION	2021 COST PER MONTH	2021 COST PER MONTH	NO. OF MONTHS	2022 TOTAL COST
1	NORTH & SOUTH COMMUTER PARKING LOTS & WATER TOWER	\$1,680.00	\$1,730.40	8	\$13,843.20
2	MAPLE AVENUE COMMUTER PARKING LOT	\$100.00	\$103.00	8	\$824.00
3	VILLAGE HALL	\$440.00	\$453.20	8	\$3,625.60
4	POLICE DEPARTMENT	\$480.00	\$494.40	8	\$3,955.20
5	HISTORICAL BUILDINGS	\$420.00	\$432.60	8	\$3,460.80
6	DOWNTOWN VILLAGE OWNED RIGHTS-OF-WAYS	\$250.00	\$257.50	8	\$2,060.00
7	WELM COURT DETENTION AREA	\$240.00	\$247.20	8	\$1,977.60
8	FIRE STATION PROPERTY	\$520.00	\$535.60	8	\$4,284.80
9	VETERANS MEMORIAL PARK	\$320.00	\$329.60	8	\$2,636.80
10	PUBLIC WORKS FACILITY	\$380.00	\$391.40	8	\$3,131.20
11	TURNER PARK POND AREA	\$970.00	\$999.10	8	\$7,992.80
12	CENTRAL PUMP STATION	\$285.00	\$293.55	8	\$2,348.40
13	WEST PUMP STATION	\$80.00	\$82.40	8	\$659.20
14	BOOSTER STATION	\$90.00	\$92.70	8	\$741.60
15	PARKSIDE PARK	\$380.00	\$391.40	8	\$3,131.20
16	ROCK RUN PARK	\$570.00	\$587.10	8	\$4,696.80
17	NEWCASTLE PARK	\$420.00	\$432.60	8	\$3,460.80
18	ENGEL PARK	\$765.00	\$787.95	8	\$6,303.60
19	CHATBURG PARK	\$602.00	\$620.06	8	\$4,960.48
20	GOOSE LAKE PARK	\$670.00	\$690.10	8	\$5,520.80
21	ALBION STREET DITCH	\$102.00	\$105.06	8	\$840.48
22	PROSPECT & THORNDALE MEDIAN	\$86.00	\$88.58	8	\$708.64
23	CENTRAL AVENUE BOULDER WALL	\$130.00	\$133.90	8	\$1,071.20
24	SUMMERFIELD & LAKE STREET MEDIAN	\$130.00	\$133.90	8	\$1,071.20
25	FOREST & MENSCHING BERM	\$120.00	\$123.60	8	\$988.80
26	ANNUAL FLOWERS/PLANTING	\$3,528.00	\$3,633.84	1	\$3,633.84
27	WASTEWATER TREATMENT PLANTS (DEVLIN & BOTTERMAN)	\$2,000.00	\$2,060.00	8	\$16,480.00
28	474 CONGRESS CIRCLE NORTH (OUTLOT WEST OF BLDGN.)	\$120.00	\$123.60	5	\$618.00
29	474 CONGRESS CIRCLE NORTH (BACK OF BUILDING)	\$140.00	\$144.20	5	\$721.00
30	PERIMETER AT THE CENTRAL AVENUE DETENTION POND	\$100.00	\$103.00	5	\$515.00
31	PARKWAY ON THE SOUTH SIDE OF CENTRAL AVENUE (BETWEEN WES END AND DEEKE)	\$640.00	\$659.20	5	\$3,296.00
32	WEST PUMP STATION S.E. CORNER OF MENSCHING/BRYN MAWR	\$120.00	\$123.60	5	\$618.00
33	PARKWAY ON THE SOUTH SIDE OF MENSCHING (ACROSS FROM WEST PUMP STATION)	\$160.00	\$164.80	5	\$824.00
34	BRENTWOOD COURT ISLAND	\$60.00	\$61.80	5	\$309.00
35	S.E. CORNER OF FOREST AND MENSCHING	\$80.00	\$82.40	5	\$412.00
36	BOOSTER STATION AT MENSCHING AND SUMMERFIELD	\$120.00	\$123.60	5	\$618.00
37	LOT AT WEST END AND HERITAGE	\$100.00	\$103.00	5	\$515.00
38	LOT 372 (SUMMERFIELD AND LAKE) (OFF OF FALL CIRCLE)	\$240.00	\$247.20	5	\$1,236.00
39	PARKWAYS ON RODENBURG NORTH OF TRAVIS TO THE RAILROAD TRACKS	\$120.00	\$123.60	5	\$618.00
40	S.W. CORNER TURNER AND ROSELLE	\$140.00	\$144.20	5	\$721.00
41	PARKWAY ON THE NORTH SIDE OF MAIN (EASET OF STARBUCKS TO SPRING)	\$400.00	\$412.00	5	\$2,060.00
42	EAST END OF PLUM TREE LANE	\$100.00	\$103.00	5	\$515.00
43	EAST PUMPING STATION SITE	\$140.00	\$144.20	5	\$721.00
44	PARKWAY ON THE EAST SIDE OF PLUM GROVE (BETWEEN DEVON & LAWERNCE)	\$400.00	\$412.00	5	\$2,060.00

**SUMMARY OF COSTS -DETAILED  
UNO MAS LANDSCAPE MAINTENANCE  
2019 CONTRACT APPROVAL**

<b>ITEM NO.</b>	<b>ITEM/LOCATION</b>	<b>2021 COST PER MONTH</b>	<b>2021 COST PER MONTH</b>	<b>NO. OF MONTHS</b>	<b>2022 TOTAL COST</b>
45	4 CORNERS PLUM GROVE BRIDGE	\$200.00	\$206.00	5	\$1,030.00
46	PARKWAY ON THE NORTH SIDE OF EAST DEVON (BETWEEN COUNTRYSIDE DRIVE AND 514 E. DEVON)	\$300.00	\$309.00	5	\$1,545.00
47	CAREY AT ROSYLN	\$120.00	\$123.60	5	\$618.00
48	WEST SITE WATER TANK (OFF OF CENTRAL BY RAILROAD SPUR TRACK. N. TO THE WATER TANK) 1800 CENTRAL IN AND OUTSIDE THE FENCE	\$180.00	\$185.40	5	\$927.00
49	NORTH SIDE OF AURTHOR FROM MARION EAST TO DEAD END	\$100.00	\$103.00	5	\$515.00
50	CHERRY STREET CREEK	\$140.00	\$144.20	5	\$721.00
51	WEST IRVING PARK ROAD AT RAILROAD TRACKS VILLAGE WELCOME SIGN ON SOUTH SIDE OF ROAD	\$160.00	\$164.80	5	\$824.00
52	MISCELLANEOUS	\$80.00	\$82.40	5	\$412.00
	<b>SUBTOTAL ORIGINAL CONTRACT SERVICES</b>				<b>\$127,378.04</b>

**SUMMARY OF COSTS -DETAILED  
UNO MAS LANDSCAPE MAINTENANCE  
2022 PROPOSED ADDITIONAL SERVICES**

<b>ITEM NO.</b>	<b>ITEM/LOCATION</b>	<b>2021 COST PER MONTH</b>	<b>2021 COST PER MONTH</b>	<b>NO. OF MONTHS</b>	<b>2022 TOTAL COST</b>
53	MULCH - Municipal Complex, History Museum, Main Street Area, Veterans Memorial, Metra Station, Roselle Entrance Signs, I-390 Entrance Signs, Public Works, Water Stations & miscellaneous medians.	N/A	\$10,350.00	1	\$10,350.00
54	I-390 LANDSCAPE MAINTENANCE & MOWING	N/A	\$120.00	8	\$960.00
55	ROSELLE WELCOME SIGN - LAKE ST & GARY AVE - ROSELLE RD NORTH OF FOSTER - IRVING PARK RD AT SPRINGHILL DR	\$160.00	\$164.00	8	\$1,312.00
	<b>SUBTOTAL ADDITIONAL SERVICES</b>				<b>\$12,622.00</b>

	<b>TOTAL 2022 CONTRACT COST</b>				<b>\$140,000.04</b>
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# PROPOSAL

**Uno Mas Landscaping**  
**Po Box 681**  
**Streamwood, Il, 60107**  
**Phone: 630.688.9795 Fax [509.555.0191]**  
**E-mail: unomaslandscaping@yahoo.com**

DATE: MARCH 21, 2022

**To:**  
**C/O Karen R. Young**  
**Director of Public Works**  
**474 Congress Circle North**  
**Roselle, IL 60172**

**Location of performance:**  
**Civic Center and Main Street strip.**

**COMMENTS OR SPECIAL INSTRUCTIONS:**

**PROPOSAL 2022-17 RS-24 RS**

Provide and install premium shredded mulch to all the flower and plant beds located at;

Concept	DESCRIPTION	UNIT PRICE	TOTAL
<b>Mulch Installation</b>	Municipal Complex, which includes Village Hall, Police Department, Fire Department & Elm Court island. (including historical buildings)		\$4,200
<b>Proposal 2022-18</b>	Main Street & Downtown		\$1,200
<b>Proposal 2022-19</b>	Veteran's Memorial Park		\$800
<b>Proposal 2022-20</b>	Water Central Pump		\$600
<b>Proposal 2022-21</b>	Roselle Metra Station		\$1,800
<b>No proposal</b>	Public works Building		No charge



## Appendix 1

### Mulch to be installed



This is by far the **industry's** most popular mulch. This bark mulch is produced from the "bark" of the tree. This material is gathered from paper and chip mills down south and then delivered to the Chicago marketplace via barge. Premium bark mulch is a very rich brown colored material and will provide the best nutrient value for the ground. This mulch is from the bark of the tree and it is of a very fine consistency allowing it to break down the fastest allowing the nutrient value to be released. This product will last for about one full season and should be turned at least once after placement.

- **The expected life is 6-9 months depending on the location of placement and amount of direct sunlight.**