



**AGENDA ITEM # 8I**

**AGENDA ITEM EXECUTIVE SUMMARY**

**Village Board Meeting**

**April 11, 2022**

**Item Title:**           **Salary Ordinance Amendment**

**Staff Contact:**       **Jason Bielawski, Village Administrator**

**VILLAGE BOARD ACTION**

**Pass an ordinance amending Ordinance No. 80-949 establishing a pay plan for Village officers and employees.**

**Executive Summary:**

The attached ordinance makes modifications to the salary ordinance. The changes in the ordinance are as follows:

- **Appendix A:** The addition of a part-time patrol officer position with authorized strength of 1 added to the Appendix.

**Implications:**

**Is this item budgeted?**   Yes, the FY 2022 Budget includes funding for the changes contained within the attached ordinance.

**Any other implications to be considered?**

**Attachments:**

Ordinance and accompanying Appendix

**ORDINANCE NO. 2022-**

**AN ORDINANCE AMENDING ORDINANCE NO. 80-949  
ESTABLISHING A PAY PLAN  
FOR VILLAGE OFFICERS AND EMPLOYEES**

WHEREAS, on July 7, 1980, the President and Board of Trustees of the Village of Roselle passed Ordinance No. 80-949 entitled "An Ordinance Repealing Previous Salary Ordinances, Establishing a Pay Plan, and Establishing the Authorized Strength of Various Job Classifications;" and

WHEREAS, it is desired and necessary to amend said Ordinance to accomplish the following:

Appendix A:

- 1) Add the position of part-time patrol officer with authorized strength of 1.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Roselle, DuPage and Cook Counties, Illinois, that said Ordinance shall be amended in words and figures as follows:

**SECTION 1:** That Appendix "A" is hereby repealed and rescinded in its entirety and replaced with a new Appendix "A" entitled "Appendix A: General Employees" dated April 11, 2022, which is attached hereto and incorporated into this Ordinance as Exhibit 1.

**SECTION 2:** That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 3:** That should any clause, sentence, paragraph or part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

**SECTION 4:** That this Ordinance and all exhibits attached hereto shall be in full force and effect April 11, 2022.

PASSED and APPROVED this 11<sup>th</sup> day of April 2022.

PUBLISHED in PHAMPLET form this 11<sup>th</sup> day of April 2022.

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

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Mayor, Village of Roselle

ATTEST:

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Village Clerk

**APPENDIX A - GENERAL EMPLOYEES  
EFFECTIVE APRIL 11, 2022**

<b>JOB CLASSIFICATION</b>	<b>PAY RANGE</b>		<b>AUTHORIZED STRENGTH</b>
	<b>MIN.</b>	<b>MAX.</b>	
<b>ADMINISTRATIVE/SUPPORT SERVICES</b>			
Police Records Assistant	\$41,680	\$63,657	3
Finance Assistant	\$44,181	\$67,474	2
Community Service Officer	\$44,181	\$67,474	4
Administrative Assistant	\$46,831	\$71,525	3
Accounting Specialist	\$49,642	\$75,815	1
Permit Coordinator	\$49,642	\$75,815	1
Customer Service and Billing Coordinator	\$52,621	\$80,365	1
Assistant to the Village Administrator	\$52,621	\$80,365	1
<b>TOTAL</b>			<b>16</b>
<b>TECHNICAL</b>			
Code Compliance Inspector	\$59,436	\$88,944	1
Fire Marshal	\$59,436	\$88,944	1
Management Analyst	\$59,436	\$88,944	1
Planner	\$59,436	\$88,944	0
Community Relations Coordinator	\$63,003	\$94,280	1
Police Resource Coordinator	\$63,003	\$94,280	1
Chief Accountant	\$63,003	\$94,280	1
<b>TOTAL</b>			<b>6</b>
<b>PROFESSIONAL/SUPERVISORY</b>			
Civil Engineer	\$74,022	\$110,772	2
Police Services Manager	\$74,022	\$110,772	1
Police Social Worker	\$74,022	\$110,772	2
Community Development Manager	\$74,022	\$110,772	1
Sergeant *	\$84,973	\$127,431	5
Public Works Manager	\$92,679	\$129,752	2
Battalion Chief**	\$115,609	\$131,346	3
<b>TOTAL</b>			<b>16</b>
* (Sergeant assigned to detective duty additional annual \$1500 added to base pay range)			
Manual is \$60.00 per hour)			
<b>MANAGEMENT</b>			
Assistant Director of Public Works/Village Engineer	\$95,460	\$146,229	1
Deputy Police Chief	\$95,460	\$146,229	2
Deputy Fire Chief	\$95,460	\$146,229	1
Director of Community Development	\$102,755	\$157,400	0
Assistant Village Administrator	\$102,755	\$157,400	1
Director of Public Works	\$106,608	\$163,303	1
Director of Finance	\$106,608	\$163,303	1
Chief of Police	\$106,608	\$163,303	1
Fire Chief	\$106,608	\$163,303	1
Village Administrator	Per Board Approval		1

<b>TOTAL</b>			<b>10</b>
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**Part-Time Employees - Hourly Rate**

Seasonal Public Works Engineering Intern	\$15.00	\$18.00	1
Building Maintainer	\$15.97	\$17.95	1
Community Development Assistant	\$21.88	\$33.41	1
Assistant to the Village Clerk	\$24.59	\$36.45	1
Accounting Specialist	\$26.06	\$38.64	1
Building Inspector (Structural)	\$31.83	\$40.31	0
Plumbing Inspector	\$38.42		0
Electrical Inspector	\$38.42		1
Patrol Officer***	\$33.26	\$49.15	<b>0 1</b>
<b>TOTAL</b>			<b>6 7</b>

\*\*\**(Pay range is identical to range contained in full-time police officer collective bargaining agreement)*

**GRAND TOTAL GENERAL EMPLOYEES**

**54 55**

**APPENDIX B - FULL-TIME FIREFIGHTER UNION  
EFFECTIVE JANUARY 1, 2022**

<b>JOB CLASSIFICATION</b>	<b>EMPLOYEES HIRED BEFORE JANUARY 1, 2013</b>	
	<b>PAY RANGE MIN.</b>	<b>MAX.</b>
Firefighter III (Advanced)	-	\$95,073.47
Fire Lieutenant	-	\$108,660.05
	<b>EMPLOYEES HIRED AFTER JANUARY 1, 2013</b>	
	<b>PAY RANGE MIN.</b>	<b>MAX.</b>
Firefighter II/Paramedic (Basic)	\$67,437.56	\$97,128.20
Firefighter III/Paramedic (Advanced)	\$70,572.14	\$101,642.83
Lieutenant/Paramedic	\$106,724.98	\$113,476.75

*TOTAL (combined authorized strength for all positions)*                      **15**\*

*\*Effective 1/1/2022; 15 = 3 Lieutenants and 12 Firefighters*

*\*Effective 4/1/2022; 18 = 3 Lieutenants and 15 Firefighters*

**APPENDIX C - POLICE OFFICERS UNION  
EFFECTIVE JANUARY 1, 2022**

<b>JOB CLASSIFICATION</b>	<b>EMPLOYEES HIRED BEFORE JANUARY 1, 2013</b>	<b>EMPLOYEES HIRED AFTER JANUARY 1, 2013</b>		<b>AUTHORIZED STRENGTH</b>
	<b>PAY RANGE MAX.</b>	<b>PAY RANGE MIN.</b>	<b>PAY RANGE MAX.</b>	
Police Officer	\$107,351.78	\$72,634.36	\$107,351.79	25

*\*Individuals assigned to detective duty have an additional annual \$1,500 added to the base pay range*

**APPENDIX D - PUBLIC WORKS OPERATOR'S UNION  
EFFECTIVE JANUARY 1, 2021**

<b>JOB CLASSIFICATION</b>	<b>EMPLOYEES HIRED BEFORE JULY 1, 2012</b>		<b>EMPLOYEES HIRED AFTER JULY 1, 2012</b>		<b>AUTHORIZED STRENGTH</b>
	<b>PAY RANGE</b>		<b>PAY RANGE</b>		
	<b>MIN.</b>	<b>MAX.</b>	<b>MIN.</b>	<b>MAX.</b>	
Street Maintenance Worker	\$ 54,525	\$ 75,115	\$ 52,837	\$ 70,965	5
Lead Street Maintenance Worker	\$ 58,268	\$ 80,131	\$ 55,206	\$ 75,837	1
Wastewater Plant Operator	\$ 57,717	\$ 79,373	\$ 55,931	\$ 75,120	5
Water Operator	\$ 57,717	\$ 79,373	\$ 55,931	\$ 75,120	2
Laboratory Technician	\$ 59,987	\$ 82,378	\$ 58,130	\$ 78,073	1
Engineering Technician	\$ 63,574	\$ 87,215	\$ 61,607	\$ 82,743	0
Lead Wastewater Plant Operator	\$ 63,879	\$ 87,633	\$ 61,901	\$ 83,139	2
Lead Water Operator	\$ 63,879	\$ 87,633	\$ 61,901	\$ 83,139	1
Equipment Mechanic	\$ 67,740	\$ 92,776	\$ 65,643	\$ 88,164	2
Foreman	\$ 74,514	\$ 102,053	\$ 72,129	\$ 98,804	2
Water Superintendent		\$111,706		-	1
<b>TOTAL</b>					<hr/> 22



**APPENDIX E - PART-TIME FIREFIGHTER UNION  
EFFECTIVE JANUARY 1, 2022**

<b>JOB CLASSIFICATION</b>	<b>Hourly Rate</b>	<b>AUTHORIZED STRENGTH</b>
<b><u>Part-time Firefighters</u></b>		
No Certification	\$ 13.25	
Basic Operations Firefighter & EMT-B	\$ 16.20	
Advanced Firefighter & EMT-B	\$ 16.95	
Basic Operations Firefighter & Paramedic	\$ 18.40	
Advanced Firefighter & Paramedic	\$ 19.15	
<i>TOTAL</i>		29

**Number of Authorized Full-Time Employees**

Full Time Non-Union	48
Full Time Firefighters Union	15
Police Officer Union	25
PW Operators Union	22
<b>TOTAL</b>	<b>110</b>

**Number of Authorized Part-Time Employees**

Other Part-Time Employees	6 7
Part Time Firefighters Union	29
<b>TOTAL</b>	<b>29</b>