



AGENDA ITEM # 8L

**AGENDA ITEM EXECUTIVE SUMMARY
Village Board Meeting
April 11, 2022**

Item Title: Surplus Property Disposal Ordinance

Staff Contact: Brian Joanis, Assistant Village Administrator

VILLAGE BOARD ACTION

Pass an ordinance declaring surplus certain personal property of the Village of Roselle, Illinois.

Executive Summary:

The Village has accumulated surplus computer equipment due to the regular replacement of computers and ancillary equipment that have either malfunctioned, become obsolete, or been replaced with more efficient/better performing equipment. All computer equipment will be stripped of useful components and hard drives that might contain confidential data. The hard drives will be shredded.

All the surplus equipment will be recycled by the Village's waste hauler, Flood Brothers, during the Village Hall Records Day occurring on Wednesday, April 13. There will be no cost to the Village for the recycling services, but there is a minimal cost for hard drive destruction which will occur on a later date. There are approximately 22 computers, 9 monitors, 7 servers, 5 digital scanning devices, 4 printers, 2 routers, 2 network switches and 1 telephone that will be recycled in addition to miscellaneous cables and wires that will be recycled.

Implications:

Is this item budgeted? N/A

Any other implications to be considered?

Attachments:

Ordinance

ORDINANCE NO. 2022-

**AN ORDINANCE TO DECLARE SURPLUS CERTAIN PERSONAL PROPERTY
OF THE VILLAGE OF ROSELLE, ILLINOIS**

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Roselle that certain personal property of the Village is no longer needed and/or operational and is surplus; and

WHEREAS, it is in the best interests of the Village to dispose of this personal property; and

WHEREAS, the Village has exhausted the useful life of certain information technology equipment including computers, monitors, switches, servers, telephones, printers, and other miscellaneous equipment rendering it obsolete for any future use for the Village;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Roselle, DuPage and Cook Counties, Illinois, as follows:

SECTION 1: That the Village Administrator is hereby authorized and directed to dispose of/recycle the personal property now owned by the Village of Roselle.

Certain computers, monitors, switches, servers, telephones, printers, and miscellaneous equipment that have been determined to be obsolete, malfunctioning, or beyond its useful life by Information Technology staff.

SECTION 2: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:
NAYS:
ABSENT:

Mayor

ATTEST:

Village Clerk