



AGENDA ITEM # 18

AGENDA ITEM EXECUTIVE SUMMARY

Village Board Meeting

April 11, 2022

Item Title: Employee Leasing Agreement – Economic Development

Staff Contact: Brian Joanis, Assistant Village Administrator

VILLAGE BOARD ACTION

Consider a staff recommendation to extend an Employee Leasing Agreement with GovTempsUSA for an economic development consultant.

Executive Summary:

In October, 2020 the Village entered into an employee leasing agreement with GovTempsUSA to provide part-time economic development consulting services. The agreement has since been extended twice, both in six (6) month increments to allow staff to evaluate the success and need of the consulting services. The most recent extension the Board approved expires on April 29, 2022. As part of the extension, the average hours of consulting were reduced from 16-24 per week to 10-20 hours per week as the need for services declined, primarily due to the hiring of an Economic Development Analyst in January, 2022.

Staff's experience with the consultant has been extremely positive through the duration of the agreement. The consultant's managerial experience and historical understanding of the Roselle business community and the community at large have been influential for staff and the growth of the organization's economic development operations. Staff is recommending that the agreement is extended an additional six (6) months for the continuance of part-time economic development and administrative consulting services, primarily focused on the priorities outlined in the 2022-2025 Strategic Plan including:

- Establishing a business recruitment and retention plan
- Creating a TIF redevelopment strategy
- Implementation of a Lake Street corridor redevelopment plan

It is expected that the consultant will work an average of 15 hours per week, however staff recommends that the hours remain at 10-20 per week to allow for flexibility related to the demand of services. The hourly rate will remain at \$98, which includes an administrative fee for GovTempsUSA. The total cost of the extension is estimated to be \$35,000 of which \$30,000 is unbudgeted. At least 50% of the costs will continue to be funded through tax increment financing. If the Board concurs with staff's recommendation,

a new agreement will be placed on the April 25, 2022 Village Board meeting agenda for adoption.

Implications:

Is this item budgeted? No, the FY 2022 budget reflects funding for this consultant until April 29, 2022. The extension cost would be funded using General Fund Reserves and at least 50% of the costs would be funded through tax increment financing.

Any other implications to be considered?

Attachments: