



THE MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

VILLAGE OF ROSELLE

NOVEMBER 14, 2022

Meeting Held at Roselle Village Hall

Council Chambers

31 S Prospect St

Roselle, IL 60172

Streamed Live on YouTube

1) Call To Order

The meeting of the Board of Trustees of the Village of Roselle was called to order at 7:00 PM by Mayor Pileski.

2) Pledge of Allegiance

Led by Mayor Pileski

3) Roll Call

Present (7)

Mayor Pileski, Trustees Berkshire, Della Penna, Domke, Lenisa, Piorkowski, Trejo

Absent (0)

None

Also Present:

Village Administrator Jason Bielawski, Assistant Village Administrator Brian Joanis, Village Attorney Michael Castaldo, Finance Director Tom Dahl, Police Chief Steve Herron, Deputy Police Chief Roberto Barreto, Fire Chief Mark Bozik, Public Works Director Karen Young, Public Works Assistant Director Kristin Mehl, Economic Development Analyst Matthew Galloway, and Village Clerk Amanda Hausman

4) Approval of the Prepared Agenda As Presented

Moved by Trustee Domke, seconded by Trustee Trejo
Upon voice vote: **MOTION CARRIED.**

5) Village Board Public Comment

a) Diana Hoke

- b) **Greg Leyden** of 238 Bloomfield Parkway is concerned about the **location of the River Bluff Cannabis Dispensary** as it is right next to Lake Park High School's Transition Assistance Program (TAP). He mentioned the taxpayer dollars required to move the LPHS TAP.

6) Officials and Staff Reports

a) Mayor

- i) **Passed Ordinance 2022-XXXX** amending the "Code of Ordinances, Village of Roselle, Illinois" limitation on the number of licenses covering the sale of alcoholic liquors in the Village of Roselle to increase in the number of Class "T" Licenses from 15 to 16 for Tre Fratelli Ristorante, d/b/a Ristorante Villaggio.
- ii) Wished everyone happy holidays and mentioned a successful open house for the Municipal Campus Master Plan and updated Roselle Public Library District Facility Master Plan.

Moved by Trustee Trejo, seconded by Lenisa

AYES (6) Trejo, Lenisa, Berkshire, Della Penna, Domke, Lenisa, Piorkowski, Trejo

NAYS (0)

ABSENT (0)

Upon roll call: **MOTION CARRIED**

b) Village Trustees

i) Trustee

c) Village Clerk

- i) **Clerk Hausman** wished to thank everyone that attended the Friends of the Library's fall book sale this past weekend. They had a great turnout and received a lot of positive feedback on the updated Facility Master Plan.
- ii) **Clerk Hausman** shared that sign up for the Centennial Winterfest's Gingerbread House Contest ends Friday, the 18th. The registration form can be found on roselle.il.us/winterfest.

d) Village Attorney

No Report.

KEY:

Roselle Red – Ordinance

Light Green – Resolution

e) Village Administrator

No Report.

7) Unfinished Business

None.

8) Approval of the Consent Agenda

- a) **Approved** Village Board Minutes of October 24, 2022
- b) **Adopted Resolution 2022-XXXX** approving and authorizing the execution of a memorandum of understanding by and between the Village of Roselle and Itasca Bank and Trust, Co.
- c) **Adopted Resolution 2022-XXXX** approving and authorizing the execution of a collective bargaining agreement by and between the Village of Roselle and International Union of Operating Engineers Local 150 (*Public Works Unit*).
- d) **Adopted Ordinance 2022-XXXX** amending Chapter 13, Article VI, Section 13-92 of the Code of Ordinances of the Village of Roselle, Illinois.
- e) **Adopted Resolution 2022-XXXX** authorizing the Mayor to execute an agreement for Concept Design and Permitting Engineering Services for the Devlin Wastewater Treatment Plant Expansion and Nutrient Removal Upgrades between the Village of Roselle and Trotter and Associates, Inc. in the amount of \$203,700.
- f) **Adopted Resolution 2022-XXXX** approving and authorizing the execution of an agreement by and between the Village of Roselle and Otis Elevator Company (Joint Purchasing Cooperative – OMNIA).
- g) **Adopted Resolution 2022-XXXX** approving and authorizing the execution of an agreement by and between the Village of Roselle and Comfort Indoor Solutions, Inc.

Moved by Trustee Trejo, seconded by Della Penna
AYES (6) Trejo, Della Penna, Berkshire, Domke, Lenisa, Piorkowski
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

KEY:

Roselle Red – Ordinance
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----- REGULAR AGENDA -----

9) Community Development (Trustee Wayne Domke)

- a) **Opened** the public hearing for the annexation of 22W303 Foster Avenue. Public notice was published in the Daily Herald on

Moved by Trustee Domke, seconded by Trustee Trejo
AYES (6) Domke, Trejo, Berkshire, Della Penna, Lenisa, Piorkowski
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

Continue public hearing at the next board meeting

Moved by Trustee Domke, seconded by Trustee Trejo
AYES (6) Domke, Trejo, Berkshire, Della Penna, Lenisa, Piorkowski
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

- b) **Passed Ordinance 2022-XXXX** granting a special use for the property commonly referred to as 1350 W Lake Street, Roselle, Illinois 60172 (*adult-use cannabis dispensary*).

Trustee Domke stated that this is a measure that has been weighed heavily, noted the fact that Illinois has made cannabis legal, and wanted to ensure Roselleans understood that this wasn't a decision made lightly.

Trustee Trejo wanted to remind everyone that not only did the State approve it, but we had a referendum on the last election if they wanted a cannabis dispensary and he will respect the decision of the Roselle residents.

Trustee Berkshire agreed with Trustee Trejo's sentiment.

Moved by Trustee Domke, seconded by Trustee Della Penna
AYES (6) Domke, Della Penna, Berkshire, Lenisa, Piorkowski, Trejo
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

10) Administration (Trustee Tom Della Penna)

KEY:

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None.

11) Fire (Trustee Cheryl Lenisa)

None.

12) Police (Trustee Lee Trejo)

None.

13) Public Works (Trustee Bruce Berkshire)

- a) **Adopted Resolution 2022-XXXX** approving and authorizing the execution of an intergovernmental agreement by and between the Village of Roselle and the Commuter Rail Division of the Regional Transportation Authority (*METRA*).

Moved by Trustee Berkshire, seconded by Trustee Trejo
AYES (6) Berkshire, Trejo, Della Penna, Domke, Lenisa, Piorkowski
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

- b) **Adopted Resolution 2022-XXXX** approving and authorizing the execution of an agreement by and between the Village of Roselle and Garland/DBS, Inc. (*Joint Purchasing Cooperative – OMNIA*).

Moved by Trustee Berkshire, seconded by Trustee Trejo
AYES (6) Berkshire, Trejo, Della Penna, Domke, Lenisa, Piorkowski
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

- c) **Adopted Resolution 2022-XXXX** authorizing the Mayor to execute an Intergovernmental Agreement between the Village of Schaumburg, Illinois and the Village of Roselle, Illinois related to Wetland Mitigation, Construction and Construction Engineering Services for the Rodenburg Road Improvements.

Moved by Trustee Berkshire, seconded by Trustee Trejo
AYES (6) Berkshire, Trejo, Della Penna, Domke, Lenisa, Piorkowski
NAYS (0)
ABSENT (0)

KEY:

Roselle Red – Ordinance

Light Green – Resolution

Upon roll call: **MOTION CARRIED**

- d) **Adopted Resolution 2022-XXXX** approving and authorizing the execution of a change order by and between the Village of Roselle and Comfort Indoor Solutions, Inc.

Moved by Trustee Berkshire, seconded by Trustee Trejo
AYES (6) Berkshire, Trejo, Della Penna, Domke, Lenisa, Piorkowski
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

- e) **Adopted Resolution 2022-XXXX** approving and authorizing the execution of an agreement by and between the Village of Roselle and Lindco Equipment Sales (*Joint Purchasing Cooperative – Sourcewell*).

Moved by Trustee Berkshire, seconded by Trustee Trejo
AYES (6) Berkshire, Trejo, Della Penna, Domke, Lenisa, Piorkowski
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

14) Approval of Finance Items (*Trustee Thomas Piorkowski*)

- a) **Approved** the Accounts Payable List for November 14, 2022 in the amount of \$1,675,924.97 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.

Moved by Trustee Piorkowski, seconded by Trustee Trejo
AYES (6) Piorkowski, Trejo, Berkshire, Della Penna, Domke, Lenisa
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

15) New Business

None.

16) Village Board Public Comment (*Revisit*)

None.

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Roselle Red – Ordinance
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17) Metropolitan Mayors Caucus' Greenest Region Compact presented by Assistant Village Administrator Brian Joanis

At the September 26, 2022 Village Board meeting, the Board received multiple statements from the public requesting that the Village adopt a resolution to formally endorse the Metropolitan Mayors Caucus' Greenest Region Compact (GRC). Endorsing the GRC will allow the Village to promote its sustainability successes and also offers a flexible framework to guide the Village in future sustainability goals. Over 142 communities, counties, and Chicago-region Councils of Government have adopted the GRC and work collaboratively on achieving the GRC's consensus goals.

It is important to note that the Village has participated in the goal achievement of the GRC in the past without a formal adoption. The GRC communities helped position Illinois as the leading state for SolSmart designated communities. The SolSmart program helps municipalities adopt codes, policies and building practices to increase and promote solar development. Roselle was designated a SolSmart Silver community in 2021 for advancing solar energy growth within the community.

Attached to this memo is a draft resolution endorsing the GRC. The recommended edits included in the draft resolution were reviewed by MMC staff and staff received no objections to the edits. If the Board concurs with staff's recommendation, a resolution will be placed on the November 28, 2022 Village Board meeting for adoption.

Trustee Berkshire asked about the possible downsides.

Assistant Village Administrator felt that it was individualized, however, he felt that there was no downside right now. He said that it's a good way to hone in on some of the strategic initiatives surrounding sustainability and aligns with our values.

Trustee Domke agreed

There was consensus to move forward with the changes proposed tonight!

18) Lead Service Line Replacement Policy presented by Public Works Director Karen Young

On January 1, 2022, the Illinois Lead Service Line Replacement and Notification Act from the Illinois Environmental Protection Agency (IEPA) became effective. As part of this act, all communities are required to complete and maintain a material inventory of all water service lines within their community. Additionally, the community must prepare a Lead Service Line Replacement Plan (LSLR) to submit to the IEPA for approval.

KEY:

Roselle Red – Ordinance

Light Green – Resolution

Roselle has been collecting information and reporting on the number of lead services within the Village for several years. These lead service lines may be full or partial. A full lead service means the lead service line runs from the Village's watermain all the way into the home to the water meter. A partial lead service means the lead service line runs on the private side only, which is from the b-box (*water shutoff in front of the home*) into the home to the water meter. Per the LSLR Act, both full and partial lead service lines are required to be replaced.

Currently, of the approximately 8,400 services in the Village system, there are 240 known or suspected full or partial lead service lines. Staff is continuing to work with the property owners of the suspected lead service lines to determine the existing material. By April 15, 2023, the Village must submit a complete material inventory to the IEPA.

Trustee Berkshire proposed a stipend on the private side alongside a zero-interest loan over 15 years, nothing to be done *inside* the house and only grass seed provided when yards need to be restored.

Trustee Piorkowski was for full replacement on the private side.

Trustee Della Penna is in favor of partial replacement in the private side.

Trustee Berkshire is operating under the assumption that we're not going to receive any grants on the private side.

Public Works Director Young said that there are grants, but typically Roselle does not qualify for them.

Trustee Domke says if there is more money through a grant, then full, but if not, then partial.

Trustee Lenisa stated that she was in the partial camp.

Trustee Trejo said that he, too, was in the partial camp, unless we get grants.

Trustee Trejo was curious if we could mark the 240 homes as a special service area, then write a 30-year bond against it alongside a partial Village investment. In terms of a stipend, he thinks it should be tied to income level and/or age (senior).

- 19) **Village Code of Ordinances - Private Property Right-Of-Way** presented by Assistant Public Works Director Karen Mehl, Community Development Manager, Caron Bricks, AICP, and Public Works Director Karen Young

KEY:

Roselle Red – Ordinance

Light Green – Resolution

The most common installations of private property within the Village's right-of-way are mailboxes and driveway aprons. Throughout the Village, there are a number of mailboxes and driveways that are decorative or utilize non-standard materials. Staff is seeking Board direction to standardize the policies relating to these items including how the installation is permitted and what the procedure is if a mailbox or driveway apron is damaged from utility work, road construction, snow plowing, and/or other public services performed by the Village or its contractors.

There was general consensus to move forward on decorative aprons as staff has proposed.

*In regards to potential decorative mailbox damage, **Village Attorney Castaldo** said that as long as the standards were set, liability wouldn't be a concern.*

***Trustee Trejo** didn't agree with the \$100 maximum if the Village (Public Works) were to damage the mailbox.*

***Public Works Director Young** noted that during a wet, heavy winter, there were 20 mailboxes to be replaced. Last year, it was only 7.*

20) Other Business

21) Adjourned Village Board Meeting

Moved by Trustee Trejo, seconded by Trustee Lenisa
Upon voice vote: **MOTION CARRIED** at 7:56 PM.

Submitted on this 28th day of November, 2022.

Amanda Hausman, Village Clerk

KEY:

Roselle Red – Ordinance

Light Green – Resolution