



THE MINUTES OF THE MEETING

OF THE BOARD OF TRUSTEES

VILLAGE OF ROSELLE

January 9, 2023

Meeting Held at Roselle Village Hall

Council Chambers

31 S Prospect St

Roselle, IL 60172

Streamed Live on YouTube

1) Call To Order

The meeting of the Board of Trustees of the Village of Roselle was called to order at 7:00 PM by Mayor Pileski.

2) Pledge of Allegiance

Led by Mayor Pileski

3) Roll Call

Present (6)

Mayor Pileski, Trustees Berkshire, Della Penna, Domke, Lenisa, Piorkowski, Trejo

Absent (0)

None

Also Present:

Assistant Village Administrator Brian Joanis, Village Attorney Michael Castaldo, Finance Director Tom Dahl, Police Chief Steve Herron, Deputy Police Chief Roberto Barreto, Fire Chief Mark Bozik, Public Works Assistant Director Kristin Mehl, Community Relations Coordinator Emily Glimco, and Village Clerk Amanda Hausman

4) Approval of the Prepared Agenda As Presented

Moved by Trustee Trejo, seconded by Trustee Domke

Upon *voice vote*: **MOTION CARRIED.**

5) Village Board Public Comment

- a) **Re: Stop Sign Placement, Janna Divito** wrote: "Very concerned about the high rate of speed on Cloverdale. This street is over 1/4 mile without any traffic signs. Cars traveling at high rates

of speed, even when children are getting off/on the bus at Cloverdale and Indigo. Please consider before someone gets killed.”

Village Administrator Bielawski replied to her via email ahead of the meeting and wrote: “We’ve received your comment. However, the Village of Roselle doesn’t have jurisdiction over the streets in question as they are not located within the Roselle corporate boundaries. This means that your concerns should be directed to Bloomingdale Township Highway Department at <https://www.bloomingtondale.com/highway> or DuPage County as the County Sheriff is responsible for traffic enforcement such as speeding, etc. Please let me know if you have any additional questions. Thank you.”

- b) Re: Dog-Walking in Village, Geri Gray** wrote: “I am a 40 year resident who walks around the neighborhood and through the parks walking paths regularly. During the Pandemic there seems to be an increase in dogs being walked. Sometimes children (9-ish and under) are trying to control uncontrollable puppies and adult dogs while trying to walk and train them. My major concern is there are more dogs NOT ON A LEASH walking/running with their owners. Some obey when called to obey other dogs are stubborn and don't obey. How many dog parks are in Roselle? Where are they located? Is there specific walking/running path in Roselle or someplace nearby?

Suggestion:

The spring months are coming and more people will be getting out to run, bike, skate etc. on sidewalks, streets and parks. Maybe an article can be written in “The Reporter” outlining the Village Do's and Don'ts for dogs, running, walking, biking etc. (old and new). Include the preferred method to report incidents and offer suggestions. One thing I have observed is people have not been happy being asked their name or address to report them about a dog with no leash or picking up their dog poop. Thank you for your time.”

Mayor Pileski responded the Roselle Park District does have one dog park within our boundaries at Odlum Park near the Schaumburg Train Station.

Deputy Chief Barretto said that the Village has an ordinance about dogs off leash, i.e., the Running At Large ordinance. He recommended that concerned citizens call the police, they can even report anonymously, and they will have an officer or CSO show up and cite where appropriate.

6) Officials and Staff Reports

a) Mayor

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i) **Mayor Pileski** wished everyone a happy 2023!

b) Village Trustees

i) **Trustee Piorkowski** stated that Flags for Roselle subscriptions are open and that residents can subscribe online, at Village Hall, and through various places around town.

c) Village Clerk

i) **Clerk Hausman** thanked everyone who nominated a Rosellean to go pop-art famous during the Village of Roselle and Roselle Arts and Culture Foundation's collaboration on the DuPage Warhol Public Pop Art Challenge hosted by The Cleve Carney Museum of Art and the McAninch Arts Center at the College of DuPage. The RACF board and Village Warhol committee will deliberate this week and contact selected nominees soon after.

ii) **Clerk Hausman** also announced that the next Green Roselle meeting would be held Wednesday, January 11th from 6-7 PM in the 2nd Floor Large Conference Room at Village Hall for committee breakouts on the Greenest Region Compact project proposals.

d) Village Attorney

No Report.

e) Village Administrator

i) **Assistant Village Administrator Joanis** introduced Emily Glimco as the new Community Relations Coordinator. **Community Relations Coordinator Emily Glimco** shared her excitement to get to know the community and dive into her new role.

7) Unfinished Business

None.

8) Approval of the Consent Agenda

a) **Approved** the Village Board Minutes of November 28, 2022.

b) **Approved** the Village Board Minutes of December 5, 2022.

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- c) **Approved** the Village Board Minutes of December 12, 2022.
- d) **Adopted Resolution 2023-2616** endorsing the Legislative Action program of the DuPage Mayors and Managers Conference 2023 Legislative Session.

Moved by Trustee Trejo, seconded by Domke
AYES (6) Trejo, Domke, Della Penna, Berkshire, Lenisa, Piorkowski
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

----- *REGULAR AGENDA* -----

9) Community Development (*Trustee Wayne Domke*)

None.

10) Administration (*Trustee Tom Della Penna*)

None.

11) Fire (*Trustee Cheryl Lenisa*)

None.

12) Police (*Trustee Lee Trejo*)

None.

13) Public Works (*Trustee Bruce Berkshire*)

- a) **Passed Ordinance 2023-4251** amending Chapter 6 Article III Division 5 of the Code of Ordinances of the Village of Roselle, Illinois (*mailboxes in right-of-way*).

Moved by Trustee Berkshire, seconded by Trustee Lenisa
AYES (6) Berkshire, Lenisa, Della Penna, Domke, Piorkowski, Trejo
NAYS (0)
ABSENT (0)

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Upon roll call: **MOTION CARRIED**

- b) **Adopted Resolution 2023-2617** approving the Village of Roselle Mailbox Replacement and Reimbursement Policy.

Moved by Trustee Berkshire, seconded by Trustee Lenisa
AYES (6) Berkshire, Lenisa, Della Penna, Domke, Piorkowski, Trejo
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

- c) **Adopted Resolution 2023-2618** authorizing the Mayor to execute an agreement for the Design-Build Services for the Chesapeake Lift Station Improvements between the Village of Roselle and Burke, LLC in the amount of \$460,000.

Moved by Trustee Berkshire, seconded by Trustee Trejo
AYES (6) Berkshire, Trejo, Della Penna, Domke, Lenisa, Piorkowski
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

14) Approval of Finance Items (*Trustee Thomas Piorkowski*)

- a) **Approved** the Accounts Payable List for December 27, 2022 in the amount of \$1,646,657.69 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.

Moved by Trustee Piorkowski, seconded by Trustee Trejo
AYES (6) Piorkowski, Trejo, Berkshire, Della Penna, Domke, Lenisa
NAYS (0)
ABSENT (0)
Upon roll call: **MOTION CARRIED**

- b) **Approved** the Accounts Payable List for January 9, 2023 in the amount of \$921,274.81 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.

Moved by Trustee Piorkowski, seconded by Trustee Trejo
AYES (6) Piorkowski, Trejo, Berkshire, Della Penna, Domke, Lenisa
NAYS (0)

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ABSENT (0)

Upon roll call: **MOTION CARRIED**

15) Executive Session pursuant to the requirements of the Illinois Open Meetings Act under Exemptions 5 ILCS 120/2 (c) to discuss **Collective Bargaining** re: the Service Employee International Union (SEIU), Metropolitan Alliance of Police (MAP) and **Personnel** re: the employment and appointment of specific employees in the Police Department.

Moved to convene by Trustee Della Penna, seconded by Trustee Trejo

Upon roll call: **MOTION CARRIED** at 7:09 PM.

Moved by Trustee Della Penna, seconded by Trustee Trejo

AYES (6) Della Penna, Trejo, Berkshire, Domke, Lenisa, Piorkowski

NAYS (0)

ABSENT (0)

Upon roll call: **MOTION CARRIED**

Moved to adjourn by Trustee Trejo, seconded by Trustee Domke

Upon *voice vote*: **MOTION CARRIED** at 7:40 PM.

Reconvened Village Board Meeting at 7:41 PM.

Present (6)

Mayor Pileski, Trustees Berkshire, Della Penna, Domke, Lenisa, Piorkowski, Trejo

Absent (0)

None

16) Adopted Resolution 2023-2619 approving and authorizing the execution of a memorandum of understanding by and between the Village of Roselle and the Metropolitan Alliance of Police, Chapter #258.

Moved by Trustee Trejo, seconded by Trustee Della Penna

AYES (6) Trejo, Della Penna, Berkshire, Domke, Lenisa, Piorkowski

NAYS (0)

ABSENT (0)

Upon roll call: **MOTION CARRIED**

17) New Business

18) Village Board Public Comment (*Revisited*)

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None.

19) Metra Station Operation and Maintenance Agreement presented by Assistant Village Administrator Brian Joanis

The Village's twenty (20) year lease agreements for operation and maintenance of the commuter station facility and commuter parking lots are set to expire in March 2023. Over the past several months, staff has negotiated a new proposed agreement with Metra based upon decreased ridership revenue and increased maintenance costs due to current and future expected economic conditions. Below is a list of the key tenants of the proposed agreement with requested direction from staff:

Term

The proposed agreement increases the term to a forty (40) year term from twenty a (20) year term. Termination of the agreement requires 180 days' notice increased from 90 days. Staff recommends a term of twenty (20) years with termination requiring 180 days' notice. Metra has no objection to these terms.

Commuter Spaces/Parking Lots

Pursuant to the Property Exchange Agreement approved by the Village Board in January 2021, the Village must guarantee 162 commuter spaces within the Metro-19 parking garage (TOD). The Village is also required to provide 80 additional commuter spaces upon verifiable field counts by Metra establishing the need for additional parking spaces. The Village has up to one year from the notice to provide the additional 80 commuter spaces. Metro-19 ordinances are included as exhibits in the new agreement. Staff recommends adopting these terms which is the same language already approved in the redevelopment agreement for the Metro-19 development.

Station Maintenance

The Village is responsible for routine maintenance including janitorial services of floors and windows, painting, plumbing fixtures, all utilities located inside the station, and snow removal of sidewalks and commuter parking lots. The Village is not responsible for any snow removal from the platforms, ramps and stairwells, utilities located on or along the ramps, platforms or stairwells, repairing any structural members, columns, floors, roof, heating plant and foundation. The current agreement includes a maintenance threshold of any single item needing repair in excess of \$2,000 is the responsibility of Metra. The amount of any single item in need of repair decreased by \$50 each year on the anniversary date of the agreement. The current amount of any one item being the responsibility of Metra to repair is \$1,000. The new agreement proposes any single item in excess of \$2,000 will be Metra's responsibility. The new threshold will increase by \$150 after the third anniversary date of the agreement, and by \$100 each anniversary date thereafter. At the end of the agreement period, any single item in need of repair of \$3,850 or more will be Metra's responsibility. Any single item under that amount will be the Village's responsibility – provided it is not any structural component of the station. Staff negotiated the threshold from \$3,250 to \$2,000 with the first increase of \$150 after year three of the agreement, and \$100 every

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year thereafter. The negotiated final year threshold amount reduced from \$4,250 to \$3,850. Staff recommends the approval of the maintenance threshold amount and escalator.

Metra Station Maintenance Requests

Metra may provide written request for replacement, maintenance or repairs to be performed by the Village on Metra's behalf. No obligation for Metra to pay for any costs arising from work performed prior to receiving or falling outside the restrictions or scope of the notice to proceed. No language for Village to refuse the request for work to be performed on Metra's behalf. Staff believes the maintenance of the station is most efficient when both parties communicate to effectively take care of issues as quickly as possible. The ability to perform work on Metra's behalf saves processing time and also prevents issues from impacting maintenance items the Village is responsible for. Staff recommends adopting this language.

The FY2023 Budget includes \$23,320 in the Parking Lot Operating fund for expenditures specific to the operation and maintenance of the Metra station, and this project falls under the Village's strategic priority of "Financial Stewardship."

Trustee Trejo remarked that everything looks straightforward. There was consensus from the board to move forward as directed.

20) Adjourned Village Board Meeting

Moved by Trustee Trejo, seconded by Trustee Lenisa
Upon voice vote: **MOTION CARRIED** at 7:48 PM.

Submitted on this 23rd day of January, 2023.

Amanda Hausman, Village Clerk

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