



AGENDA ITEM #13B

**AGENDA ITEM EXECUTIVE SUMMARY
Village Board Meeting
8/28/2023**

Item Title: Devlin WWTP Administration Building Roof Replacement Change Order No. 1

Staff Contact: Karen Young, Director of Public Works

OLD BUSINESS

VILLAGE BOARD ACTION:

Adopt a Resolution approving and authorizing the Mayor to execute Change Order No. 1 for the Devlin Wastewater Treatment Plant Administration Building Roof Replacement between the Village of Roselle and Garland/DBS, Inc. for the additional work in the amount of \$5,150.00.

Executive Summary:

On May 22, 2023, the Village Board approved a contract with Garland/DBS, Inc. for the Devlin Wastewater Treatment Plant Administration Building Roof Replacement in the amount of \$73,747.00.

The original intent as part of the concept development of this project included the replacement of the four skylights, which was removed during the bidding process due to their apparent favorable condition. Upon further investigation during construction, it was determined that all four skylights need to be replaced due to additional deterioration that was discovered.

Implications:

Is this item budgeted? Yes, there is \$70,000 budgeted for this project and sufficient funding available for the additional costs of \$5,150.00 to complete the skylight replacement for a revised total amount of \$78,897.00.

Estimated cost: \$5,150.00

Any other implications to be considered? No

Strategic Priority:

Reliable Infrastructure

Attachments:

Resolution Change Order #1

Change Order #1

THE VILLAGE OF ROSELLE
DUPAGE AND COOK COUNTIES, ILLINOIS

RESOLUTION
NUMBER 2023- _____

**A RESOLUTION
APPROVING AND AUTHORIZING
THE EXECUTION OF A CHANGE ORDER
BY AND BETWEEN
THE VILLAGE OF ROSELLE AND
Garland/DBS, Inc.**

DAVID PILESKI, Mayor
AMANDA HAUSMAN, Village Clerk

TOM DELLA PENNA
WAYNE D. DOMKE
DENA FORSYTHE
CHERYL LENISA
TOM PIORKOWSKI
LEE TREJO

Village Board

Published in pamphlet form by authority of the
Mayor and the Board of Trustees of the Village of Roselle
on this the 28th day of August, 2023

RESOLUTION NO. _____

**A RESOLUTION
APPROVING AND AUTHORIZING
THE EXECUTION OF A CHANGE ORDER
BY AND BETWEEN
THE VILLAGE OF ROSELLE AND
GARLAND/DBS, INC.**

WHEREAS, the Village of Roselle is a municipal corporation organized pursuant to the laws of the State of Illinois possessing certain powers and perform certain functions pertaining to its local government and affairs as provided for by and through the Illinois Constitution of 1970, Illinois Municipal Code and Illinois Statute;

WHEREAS, the Village of Roselle (hereinafter referred to as "Village") upon approval of the corporate authorities may enter into an agreement with another party pursuant to Illinois Statute;

WHEREAS, the Village previously awarded a contract to Garland/DBS, Inc. (hereinafter referred to as the "Company") as the lowest responsible bidder for the Devlin Wastewater Treatment Plant administration Building Roof Replacement (hereinafter referred to as the "Program");

WHEREAS, on the Devlin Administration Building there are bituminous skylights that are in poor condition which were not included in the initial bid documents for the Program, additionally, staff has identified the skylights on this building warrant replacement based on deterioration concerns;

WHEREAS, Staff's recommendation is to approve Change Order #1 to replace the skylights at the Devlin Administration Roof; and

WHEREAS, the Corporate Authorities of the Village of Roselle have determined that it is in the best interests of the health, welfare and safety of the residents of the Village of Roselle to approve the change order submitted by Garland/DBS, Inc. for the purposes referenced herein.

NOW, THEREFORE, BE IT RESOLVED, in open meeting assembled, by the Mayor and Board of Trustees of the Village of Roselle, DuPage and Cook Counties, Illinois, as follows:

Section One – Recitals

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preamble to the resolution are full, true and correct and do hereby, by reference, incorporate and make them part of this resolution as legislative findings.

Section Two – Approval of Change Order

The Village hereby approves Change Order No. 1 (hereinafter referred to as the "Change Order") substantially in the form attached hereto and made a part hereof as Exhibit A and further

approves the additional expenditure of \$5,150.00 (five thousand, one hundred and fifty dollars and no cents).

Section Three – Authorization and Direction

The Village Administrator is hereby authorized to execute, Change Order, substantially in the form of such change order attached hereto as Exhibit A, with such changes therein as shall be approved by the Village Attorney and the officials of the Village executing the same, their execution thereof to constitute exclusive evidence of their approval to any and all changes or revisions therein from and after the execution and delivery of such change order.

Section Four - Other Actions Authorized

The officers, employees and/or agents of the Village shall take all actions necessary or reasonably required to carry out and give effect to the intent of this resolution and otherwise to consummate the transactions contemplated herein, and shall take all actions necessary in conformity therewith including, without limitation, the execution and delivery of all documents required to be delivered in connection with the transaction contemplated herein.

Section Five - Acts of Village Officials

That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this ordinance are hereby, in all respects, ratified, approved, authorized and confirmed.

Section Six - Authorization of Expenditures

The Corporate Authorities hereby authorize and direct the expenditure of all costs related to the execution of the change order, additionally, the Village is authorized and directed to allocate and spend all necessary funds to fulfill the requirements of the change order and of this resolution.

Section Seven – Waiver of Formal Bidding Process

To the extent that any requirement of bidding would be applicable to the transactions contemplated hereunder, the same is hereby waived.

Section Eight – Effective Date

This resolution shall be in full force and effect from and after its passage, approval and publication as provided by law.

Section Nine - Publication

This resolution shall be published in book or pamphlet form as provided by the Illinois Municipal Code.

Section Ten – Conflict Clause

All resolutions, parts of resolutions or board actions in conflict herewith are hereby repealed to the extent of such conflict.

Section Eleven – Saving Clause

If any section, paragraph, clause or provision of this resolution is declared by a court of law to be invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity of any other provisions of this resolution which are hereby declared to be separable.

Section Twelve – Recording

This resolution shall be entered into the minutes and upon the journals of the Board of Trustees of the Village of Roselle.

The Remainder of this Page has been Intentionally Left Blank / Roll Call Vote to follow:

DRAFT

DECIDED pursuant to a Roll Call Vote:

| | YES | NO | ABSENT | ABSTAIN |
|------------------------------|-----|----|--------|---------|
| Tom Della Penna | | | | |
| Wayne D. Domke | | | | |
| Dena Forsythe | | | | |
| Cheryl Lenisa | | | | |
| Tom Piorkowski | | | | |
| Lee Trejo | | | | |
| David Pileski (if necessary) | | | | |
| TOTAL | | | | |

PASSED AND APPROVED by the Village of Roselle Board of Trustees on the 28th day of August, 2023:

David Pileski
Mayor

ATTEST:

Amanda Hausman
Village Clerk

STATE OF ILLINOIS)
) SS
 COUNTIES OF DUPAGE AND COOK)

CLERK’S CERTIFICATION

I, Amanda Hausman, hereby certify that I am the duly elected and qualified Village Clerk in and for the Village of Roselle, DuPage and Cook Counties, Illinois; that I am the keeper of the files, records, and seal of said Village, and that the following is a true and correct copy of Resolution No. _____

**A RESOLUTION
 APPROVING AND AUTHORIZING
 THE EXECUTION OF A CHANGE ORDER BY AND BETWEEN
 THE VILLAGE OF ROSELLE AND
 GARLAND/DBS, INC.**

adopted and approved by the Mayor and the Board of Trustees at an official meeting held on August 28, 2023 and that the vote on the motion for adoption was as follows:

| | YES | NO | ABSENT | ABSTAIN |
|------------------------------|-----|----|--------|---------|
| Tom Della Penna | | | | |
| Wayne D. Domke | | | | |
| Dena Forsythe | | | | |
| Cheryl Lenisa | | | | |
| Tom Piorkowski | | | | |
| Lee Trejo | | | | |
| David Pileski (if necessary) | | | | |
| TOTAL | | | | |

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Village Code of the Village of Roselle, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

I further state that this Certification is issued under my hand and the seal of the Village of Roselle as required in the Illinois Compiled Statues 65 ILCS 5/1-2-4.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Corporate Seal of said Village of Roselle, DuPage and Cook Counties, Illinois on the date set forth herein.

 Amanda Hausman, Village Clerk

(SEAL)

Exhibit A
Change Order

DRAFT



3800 E 91st Street
Cleveland, OH 44105
Ph : 800-762-8225

Change Request

To: Roselle

Number: 1

Date: 8/9/23

Job: 25-IL-230147 Village of Roselle WTP

Phone:

Description: Skylights

We are pleased to offer the following specifications and pricing to make the following changes:

Replace 4 leaking skylights with new Velux skylights.

The total amount to provide this work is \$5,150.00

Submitted by: EVAN CLARK

Approved by: _____

Date: _____