

COMMITTEE OF THE WHOLE  
MARCH 9, 2020  
Meeting Held at Roselle Village Hall  
Council Chambers  
31 S. Prospect  
Roselle, IL. 60172

7:25 P.M.

Chaired by Mayor Maglio

PRESENT: Mayor Maglio, Trustees Berkshire, Devitt, Domke, Pileski, Pransky and Trejo.

OTHERS PRESENT: Jeff O'Dell, Jason Bielawski, Jim Knippen, Steve Herron, Shawn Kooistra, Mark Bozik, Pat Watkins, Tom Dahl, Karen Young, Kristin Mehl, Brian Joanis, and Patty Burns.

2. APPROVE PREPARED AGENDA

**Motion** by Trustee Domke, second by Trustee Trejo, to Approve the Agenda as Presented.

Upon voice vote: **MOTION CARRIED.**

3. CITIZEN COMMENTS/QUESTIONS – None

4. TRAIN STATION SUBLEASE – COFFEE VENDOR

Since May 2018, the Village has subleased space at the train station to Maple Leaf Roasters where it operates a coffee shop. Prior to 2018, Tazza Coffee operated the coffee shop for nearly 10 years. The owner of Maple Leaf Roasters gave notice to the Village that they are terminating the sublease effective March 31, 2020. Pam Cline, who runs the coffee shop for Maple Leaf Roasters, is interested in subleasing the space from the Village. Ms. Cline also ran the coffee shop on behalf of the Tazza Coffee owner.

Staff directed to proceed as recommended.

5. AMEND THE NO PARKING ZONE ON RODENBURG ROAD FOR WATERBURY SCHOOL.

In 2019 Keeneyville School District 20 completed parking and bus drop-off improvements to Waterbury School located at 355 S. Rodenburg Road, Roselle. With these changes the police department worked with the Waterbury School staff to review parking on Rodenburg to determine if the current parking restrictions best serve student safety and meet the parking needs of the neighborhood. With these parking improvements staff feels the parking restrictions in the area need modifications. These modifications will deal with student drop-off and pick-up, as police have seen parents park their cars, leave them unattended to walk their children into the school, or leave the cars unattended to pick up their children. The School Staff has requested and the Police Department agrees there is a need to

restrict parking in front of the school on school days between the hours of student drop-off and pick-up. This proposed ordinance restricts parking of vehicles on school days between the hours of 7:00 a.m. and 9:00 a.m. and also 2:00 p.m. and 4:00 p.m. This proposed ordinance does not restrict parents from waiting in their cars, it prohibits parking unoccupied vehicles during these times.

**Trustee Pransky** requested that parents receive this news in Polish, as well as English and Spanish.

**Trustee Berkshire** questioned how control and enforcement would be taken care of. *The school will hire and off duty officer as well as school staff will be observing.*

Staff was directed to proceed as recommended.

6. REMOVE EXISTING PARKING SIGNAGE AND AUTHORIZE A NO PARKING ZONE ON E. GRANVILLE WEST OF PLUM GROVE

The Village has received a complaint from a resident who lives in the area of Granville west of Plum Grove about parking signs in the area and requested the Village review the signage in the area. The current ordinance restricts parking on Granville from Plum Grove to Dee Lane on the both sides of the roadway, this is designated as a 4 hour parking area from 8:00 a.m. to 4 p.m., and this is in Chapter 10 Appendix V Section 3, No Parking at Designated Times. Staff is unable to locate any additional parking restrictions on Portwine Drive, Century Drive, Salt Creek Road, Lake Point Drive, Lake Shore Drive, E Golfview Drive or High Ridge Road.

Examination of this area reveal no parking at any time signs on the north side of Granville from Plum Grove adjacent to Medinah Middle School, 4 hour parking signs from 6 a.m. to 6 p.m. weekdays on the south side of Grandville in this same area, and the same 4 hour parking signs randomly on Portwine Drive, Century Drive, Salt Creek Road, Lake Point Drive, Lake Shore Drive, E Golfview Drive High Ridge Road. Staff also located a no parking sign on Century Drive.

Due to the driveway configurations in this area, along with fire hydrants and our ordinances which restrict parking at or near intersections, there is very limited available on street parking in this area.

Staff is recommending no parking at any time signs be posted on the north side of Grandville Avenue from Plum Grove to 125 feet south-east of Dee Lane. The remainder of the signage in this area appears unnecessary and from our records and citation checks unwarranted.

Staff directed to proceed as recommended.

7. HR GREEN CONSULTING SERVICES PROPOSAL

The Avgeris and Associates, Inc. proposed East Irving Park Road apartment complex development project, Metro 19, is the largest multi-family residential project the Village has received in recent history. Due to the magnitude of the project, staff is recommending that a consultant conduct the civil and building reviews for the project. As HR Green is currently providing building and inspection services to the Community Development Department, staff believes that contracting with HR Green to provide review services for this project will provide a continuity of services.

HR Green will conduct all site and civil plan reviews including layout, review of the traffic study submitted by Avgeris, utility, stormwater management, and lighting. The site and civil review will include review of the project on submittal by Avgeris prior to a public hearing being scheduled before the Planning and Zoning Commission. It will also include review of the final plans upon approval by the Village Board. The proposed cost estimate for the site and civil review is \$18,204.00.

Building review will include architectural, structural, energy conservation, mechanical, electrical, plumbing, ADA, and fire and life safety. The proposed cost estimate for the building review is \$12,272.00. The scope of work will not exceed \$30,476.00

Staff directed to proceed as recommended.

8. 2018-2021 STRATEGIC PLAN STATUS REPORT #2.

Staff provided an update on the Strategic Plan progress.

9. EXECUTIVE SESSION

**Motion** by Trustee Devitt, second by Trustee Trejo, to go into an Executive Session at 8:00 p.m. pursuant to the requirements of the Illinois Open Meetings Act under Exemptions 5 ILCS 120/2 (c) to discuss **21 Executive Session Minutes**, 5 Real Property, 12 Risk Management, 11 Litigation, and **3 Collective Bargaining and Personnel**.

ROLL CALL:

AYES: Devitt, Trejo, Domke, Pransky, Pileski, Berkshire

NAYS: None

ABSENT: None

**MOTION CARRIED.**

ADJOURN EXECUTIVE SESSION

**Motion** by Trustee Berkshire, second by Trustee Pileski, to Adjourn the Executive Session at 8:35 p.m.

Upon Voice Vote: **MOTION CARRIED.**

10. CITIZEN COMMENTS/QUESTIONS - None

11. OTHER BUSINESS – None

12. MOTION TO ADJOURN COMMITTEE OF THE WHOLE MEETING.  
**Motion** by Trustee Devitt second by Trustee Trejo to Adjourn Committee of the Whole at 8:40 p.m.  
Upon Voice Vote: **MOTION CARRIED.**