

THE MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF ROSELLE
JUNE 24, 2019
Meeting Held at Roselle Village Hall
Council Chambers
31 S. Prospect
Roselle, IL. 60172

1. CALL TO ORDER
The meeting of the Board of Trustees of the Village of Roselle was called to order at 7:00 p.m. by Mayor Maglio.
2. PLEDGE OF ALLEGIANCE – Led by Mayor Maglio.
3. ROLL CALL:
Upon Roll Call the following answered: Mayor Maglio, Trustees, Devitt, Domke, Pileski, Pransky and Trejo.
ABSENT: Trustee Berkshire

OTHERS PRESENT: Village Administrator Jeff O'Dell, Assistant Village Administrator Jason Bielawski, Village Attorney Jim Knippen, Finance Director Tom Dahl, Community Development Director Patrick Watkins, Village Planner Caron Bricks, Deputy Fire Chief Mark Bozik, Police Chief Steve Herron, Deputy Police Chief Shawn Kooistra, Public Works Director Karen Young, and Village Clerk Patty Burns.
4. PRESENTATION OF PREPARED AGENDA
Motion by Trustee Domke, second by Trustee Devitt, to Approve the Prepared Agenda as presented.
Upon voice vote: **MOTION CARRIED.**
5. CITIZEN COMMENTS/QUESTIONS
Ginger Gagen
335 E. Walnut Ave.
Ms. Gagen stated that she is extremely concerned about the practice of waiving competitive bidding that seems to be the standard in Roselle recently.
6. OFFICIALS AND STAFF REPORTS

6A. MAYOR
 1. Police Life Safety Award Presentation to Officer Eli Perez and Officer Jen Cotton.
 2. Presentation of the FY 2018 Comprehensive Annual Financial Report (CAFR) by Jason Coyle from Baer, Tilly, Virchow, Krause, LLP, Auditors for the Village of Roselle.
 3. Presentation of the Actuarial Valuation reports for the Police Pension Fund and Firefighters; Pension Fun by Foster & Foster.

4. Adopt Resolution 2019-2180 between the Village of Roselle and other educational and local governmental partners acknowledging the need for a shared community vision for Roselle and authorizing each entity to participate in a collaborative effort to develop a shared community vision for Roselle.

Motion by Trustee Pileski, second by Trustee Trejo, to Approve Item 6A4.

Upon voice vote: **MOTION CARRIED.**

- 6B. VILLAGE TRUSTEES – No Report
- 6C. VILLAGE CLERK – No Report
- 6D. VILLAGE ADMINISTRATOR – No Report
- 6E. VILLAGE ATTORNEY – No Report.
- 6F. CHAMBER of COMMERCE LIAISON – Sip N Stroll, July 13, 2 – 5:30 pm. Tickets are \$40 each.
- 6G. TREASURER’S REPORT – No Report

7. **CONSENT AGENDA**

- A. PRESENTATION AND APPROVAL OF VILLAGE BOARD MINUTES OF JUNE 10, 2019.
- B. PRESENTATION AND APPROVAL OF COMMITTEE OF THE WHOLE MINUTES OF JUNE 10, 2019.
- C. APPROVE THE SECOND PARTIAL PAYMENT FOR THE KENNEDY LIFT STATION REPLACEMENT PROJECT TO *MANUSOS GENERAL CONTRACTING* IN THE AMOUNT OF \$49,356.00.
- D. PASS ORDINANCE 2019-4016, REPEALING AND RESCINDING SECTION 9-343, OF ARTICLE V, DIVISION 11, FOR THE SALE AND PURCHASE OF TOBACCO PRODUCTS OF CHAPTER NINE OF THE CODE OF ORDINANCES OF THE VILLAGE OF ROSELLE, AND REPLACING IT WITH A NEW SECTION 9-343.

Motion by Trustee Devitt, second by Trustee Trejo, to Approve the Consent Agenda.

ROLL CALL:

AYES: Devitt, Trejo, Pransky, Domke, Pileski

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

8. **REGULAR AGENDA**

9. COMMUNITY DEVELOPMENT – Trustee David Pileski

9A. CONDUCT A PUBLIC HEARING FOR PRE-ANNEXATION OF THE FOLLOWING PROPERTIES:

23W577 Turner Avenue (PIN: 02-10-104-005)
22W203 Irving Park Road (PIN: 02-02-408-010)
22W328 Irving Park Road (PIN: 02-02-406-004)
23W565 Turner Avenue (PIN: 02-10-104-006)
23W706 Turner Avenue (PIN: 02-10-100-012)
23W572 Turner Avenue (PIN: 02-10-101-011)
23W743 Turner Avenue (PIN: 02-10-103-003)
23W727 Turner Avenue (PIN: 02-10-103-004)
23W560 Turner Avenue (PIN: 02-10-101-012)
23W667 Turner Avenue (PIN: 02-10-103-007)
23W610 Turner Avenue (PIN: 02-10-101-009)
23W686 Turner Avenue (PIN: 02-10-100-013)
23W765 Bryn Mawr Avenue (PIN: 02-10-100-002)
6N565 Glendale Road (PIN: 02-11-207-003)
6N721 Harvey Road (PIN: 02-11-205-006)

Motion by Trustee Pileski, second by Trustee Devitt, to open a Public Hearing for the Pre-Annexation of 15 unincorporated properties listed above at 7:35 p.m.

ROLL CALL:

AYES: Pileski, Devitt, Pransky, Trejo, Domke

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

Trustee Pileski asked the members of the public, including owners of the property, if anyone had an objection to the Public hearings being conducted together as a single consolidated hearing.

Hearing no objections, he called for a Motion to Consolidate all the Public Hearing into a single Public Hearing.

Motion by Trustee Trejo, second by Trustee Devitt, to Consolidate all of the Public Hearings into a single Public Hearing.

ROLL CALL:

AYES: Trejo, Devitt, Pileski, Pransky, Domke

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

The 15 properties were noticed by publication in the Daily Herald on June 7, 2019, and all required statutory notices have been served and are on file with the Village Clerk.

There were no questions regarding the multiple pre-annexations from the public or the Village Board.

No one from the public spoke in favor of the pre-annexations.

No one from the public spoke against the pre-annexations.

Motion by Trustee Devitt, second by Trustee Trejo, to Close the Public Hearing at 7:40 p.m.

Upon voice vote: **MOTION CARRIED.**

9B. PASS ORDINANCES 2019-4017 THROUGH 2019-4031 AUTHORIZING EXECUTION OF A PRE-ANNEXATION AGREEMENT FOR EACH OF THE PROPERTIES LISTED BELOW.

23W577 Turner Avenue (PIN: 02-10-104-005)

22W203 Irving Park Road (PIN: 02-02-408-010)

22W328 Irving Park Road (PIN: 02-02-406-004)

23W565 Turner Avenue (PIN: 02-10-104-006)

23W706 Turner Avenue (PIN: 02-10-100-012)

23W572 Turner Avenue (PIN: 02-10-101-011)

23W743 Turner Avenue (PIN: 02-10-103-003)

23W727 Turner Avenue (PIN: 02-10-103-004)

23W560 Turner Avenue (PIN: 02-10-101-012)

23W667 Turner Avenue (PIN: 02-10-103-007)

23W610 Turner Avenue (PIN: 02-10-101-009)

23W686 Turner Avenue (PIN: 02-10-100-013)

23W765 Bryn Mawr Avenue (PIN: 02-10-100-002)

6N565 Glendale Road (PIN: 02-11-207-003)

6N721 Harvey Road (PIN: 02-11-205-006)

Motion by Trustee Pileski, second by Trustee Trejo, to Approve Item 9B.

ROLL CALL:

AYES: Pileski, Trejo, Pransky, Domke, Devitt

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

9C. CLOSE THE PUBLIC HEARING FOR THE ANNEXATION OF 7N450 SYCAMORE AVENUE CONTINUED FROM 6/10/2019 MEETING.

Motion by Trustee Pileski, second by Trustee Trejo, to Close the Public Hearing at 7:43 p.m.

ROLL CALL:

AYES: Pileski, Trejo, Domke, Devitt, Pransky

NAYS: None

ABSENT: Berkshire

MOTION CARRIED

- 9D. PASS ORDINANCE 2019-4032 AUTHORIZING EXECUTION OF AN ANNEXATION AGREEMENT FOR 7N450 SYCAMORE AVENUE.
Motion by Trustee Pileski, second by Trustee Trejo, to Approve Item 9D.
ROLL CALL:
AYES: Pileski, Trejo, Devitt, Pransky, Domke
NAYS: None
ABSENT: Berkshire
MOTION CARRIED.
- 9E. PASS ORDINANCE 2019-4033 ANNEXING TERRITORY INTO THE VILLAGE OF ROSELLE, DUPAGE AND COOK COUNTIES, ILLINOIS, AND ESTABLISHING R-1 SINGLE FAMILY RESIDENCE DISTRICT ZONING AND AMENDING THE ZONING MAP FOR 7N450 SYCAMORE AVENUE.
Motion by Trustee Pileski, second by Trustee Trejo, to Approve Item 9E.
ROLL CALL:
AYES: Pileski, Trejo, Devitt, Pransky, Domke
NAYS: None
ABSENT: Berkshire
MOTION CARRIED.
- 9F. ADOPT RESOLUTION 2019-2181 APPROVING THE CISON PLAT OF SUBDIVISION.
Motion by Trustee Pileski, second by Trustee Trejo, to Approve Item 9F.
ROLL CALL:
AYES: Pileski, Trejo, Pransky, Domke, Devitt
NAYS: None
ABSENT: Berkshire
MOTION CARRIED.
- 9G. PASS ORDINANCE 2019-4034 AUTHORIZING CONVEYANCE OF REAL ESTATE PURSUANT TO 65ILCS 5/11-76-1.
Motion by Trustee Pileski, second by Trustee Trejo, to Approve Item 9G.
ROLL CALL:
AYES: Pileski, Trejo, Domke, Pransky, Devitt
NAYS: None
ABSENT: Berkshire
MOTION CARRIED.
10. ADMINISTRATION – Trustee Patrick Devitt
No Report
11. FIRE – Trustee Heather Pransky
No Report

12. POLICE – Trustee Wayne Domke

- 12A. ADOPT RESOLUTION 2019-2182 WAIVING THE VILLAGE'S COMPETITIVE BID PROCESS AND AUTHORIZING THE PURCHASE OF ONE 2020 FORD EXPLORER POLICE INTERCEPTOR FROM *FRIENDLY FORD OF ROSELLE* IN THE AMOUNT OF \$34,775.00.

Motion by Trustee Domke, second by Trustee Devitt, to Approve Item 12A.

ROLL CALL:

AYES: Domke, Devitt, Pileski, Trejo, Pransky

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

Trustee Domke spoke to the audience explaining that the Village Board has a desire to shop Roselle local businesses whenever possible. In this case, Friendly Ford matches the Cooperative Purchasing prices set forth for government. Purchasing local keeps the sales tax in the community as well as additional jobs when the vehicles are returned to the dealer for repairs and upkeep. This is a win-win for Roselle.

- 12B. ADOPT RESOLUTION 2019-2183 AUTHORIZING THE VILLAGE ADMINISTRATOR TO SIGN AN ADDENDUM TO THE MASTER SERVICES AND PURCHASING AGREEMENT BETWEEN THE VILLAGE OF ROSELLE AND *AXON ENTERPRISE, INC.* FOR BODY WORN CAMERAS.

Motion by Trustee Domke, second by Trustee Devitt, to Approve Item 12B.

ROLL CALL:

AYES: Domke, Devitt, Trejo, Pransky, Pileski

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

Trustee Trejo noted that he has done some research and spoken to some of Roselle police officers about the body cameras. He has changed his view on this purchase and now supports it.

- 12C. ADOPT RESOLUTION 2019-2184 AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE AN AGREEMENT TO CONDUCT A SERGEANT PROMOTIONAL TEST BETWEEN THE VILLAGE OF ROSELLE AND *IO SOLUTIONS OF OAK BROOK, ILLINOIS.*

Motion by Trustee Domke, second by Trustee Devitt, to Approve Item 12C.

ROLL CALL:

AYES: Domke, Devitt, Pransky, Pileski, Trejo

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

13. PUBLIC WORKS –Trustee Bruce Berkshire

- 13A. ADOPT RESOLUTION 2019-2185 WAIVING THE VILLAGE'S COMPETITIVE BID PROCESS AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR THE ROSELLE ROAD PAVEMENT PATCH PROJECT BETWEEN THE VILLAGE OF ROSELLE AND *SCHROEDER ASPHALT SERVICES, INC.* IN THE AMOUNT OF \$22,500.00.

Motion by Trustee Devitt, second by Trustee Trejo, to Approve Item 13A.

ROLL CALL:

AYES: Devitt, Trejo, Pransky, Domke, Pileski

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

- 13B. DISCUSSION REGARDING VILLAGE HALL HVAC REPLACEMENT PROJECT.

The current HVAC units were installed as part of the original building construction in 1997 and they have reached the end of their useful life. The Typical life expectancy is 18-22 years. The current system is comprised of four HVAC units with VVT voting pressure dependent modulating dampers and a Carrier control system. The users in this building have experienced comfort issues throughout all seasons of the year. The temperature and humidity are very difficult to control with any precision because the system is designed to “vote” on whether to provide air conditioning or heat and the zones that get “out voted” suffer. This system has required significant repairs, upgrades and adjustments over the years above and beyond the typical HVAC annual maintenance needs. In 2017, the Village hired a consultant to complete an evaluation of the existing HVAC system to determine the best solution to address the shortcomings with the existing system. It was determined that the existing VVT system should be replaced with a VAV system, which will improve the individual controls by way of allowing different zones to be heated or cooled depending on individual needs at the same time.

Vendor Selection Process

Staff discussed several options for the selection of vendor(s) for the design, construction and project oversight. The overall goal was to provide an option that would be efficient, cost effective and to provide a quality product. As part of this staff investigated the Joint Purchasing Cooperative (JPC) through U.S. Communities as an option to provide the design, construction and project oversight under one consolidated turnkey contract as opposed to parsing the various components out to potentially multiple vendors. Pricing through U.S. Communities guarantees the lowest competitive price for HVAC system product and services. *Trane* is the approved U.S. Communities vendor under Contract USC 15-JLP-023. Staff met with *Trane* to discuss the Villages needs and how the process would work through U.S. Communities

The evaluation process with *Trane* proved to be very efficient. Moving forward with *Trane* to complete the remainder of the design, construction and project oversight will be cost effective and provide a quality product that will serve the community for many years to come. A few benefits of working with Trane under this contract include:

1. *Trane* is an industry leader for HVAC.
2. There is only one vendor to work with for all phases of the project. Trane would be designing the job, supplying the materials and installing the system.
3. The HVAC units for the Police Department are also *Trane* products.
4. Utilization of both *Trane* HVAC units and Trane controls, which provides for seamless communication. The proposed *Trane* controls will be wireless providing the ability to assess and adjust the system remotely.
5. Monitor and maintenance by *Trane* for a period of one year after the acceptance of the installation.
6. *Trane* would provide resources in the future to identify contractors that have been trained by *Trane* and are qualified for the long term maintenance of the system

Staff recommends authorizing the purchase of a HVAC system products and services from *Trane* in the amount of \$410,000.00 for the replacement of the HVAC system at the Village Hall.

- 13C. ADOPT RESOLUTION 2019-2186 AUTHORIZING THE PURCHASE OF HVAC SYSTEM PROJECTS AND SERVICES FOR THE VILLAGE HALL HVAC REPLACEMENT PROJECT FROM *TRANE* IN THE AMOUNT OF \$410,000.00 THROUGH THE JOINT PURCHASING COOPERATIVE U.S. COMMUNITIES.

Motion by Trustee Devitt, second by Trustee Domke, to Approve Item 13C.

ROLL CALL:

AYES: Devitt, Domke, Pransky, Pileski, Trejo

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

14. FINANCE – Trustee Lee Trejo

- 14A. ACCOUNTS PAYABLE

Motion by Trustee Trejo, second by Trustee Domke, to Approve the Accounts Payable List for June 24, 2019 in the amount of \$1,072,332.15 in order that the amounts approved by the Board of Trustees agree with the amounts posted in the General Ledger.

ROLL CALL:

AYES: Trejo, Domke, Pransky, Pileski, Devitt

NAYS: None

ABSENT: Berkshire

MOTION CARRIED.

15. CITIZEN COMMENTS - None
16. EXECUTIVE SESSION - None
17. OTHER BUSINESS - None
18. ADJOURN VILLAGE BOARD MEETING
Motion by Trustee Trejo, second by Trustee Devitt, to Adjourn the Village Board Meeting at 8:00 p.m.
Upon voice vote: **MOTION CARRIED.**

Submitted on this 8th day of July, 2019.

Patty Burns, Village Clerk