

**VILLAGE OF ROSELLE  
BOARD OF FIRE AND POLICE COMMISSIONERS  
Minutes of the Meeting of January 17, 2012  
Roselle Village Hall**

**Call to Order:** Chairman Bill Coyle called the meeting to order at 7:00 p.m.

**Roll Call:** *Present:* Chairman Bill Coyle, Secretary Dominick Lanzito, Commissioner Paul Toronyi  
*Others Present:* Fire Chief Robert Tinucci, Interim Police Chief Steve Herron, Deputy Police Chief Roman Tarchala, Sergeant John Lawson, Recording Secretary Jeanne Calvert

**Public Forum:**

Mr. Richard Fowler, 665 Larson Lane in Roselle, was present at the beginning of the meeting. Mr. Fowler spoke to the Commission for approximately 50 minutes regarding an alleged incident that took place at his home in October 2009. Mr. Fowler stated the police department did not follow their own procedures for an internal investigation. Mr. Fowler presented two documents to Chairman Coyle which summarized the points he made to the Commission. The attached documents are: 1) Roselle Police Department Internal Investigations Sworn Complaint (by Mr. Fowler); and 2) Copy of email from Mr. Fowler to Village Clerk Patty Burns, Subject: Multiple Version of the Same Information and Reports.

Mr. Fowler urged the Commission to look into why the police department did not follow their own procedures for an internal investigation. Chairman Coyle stated that the Commission's responsibility is to conduct examinations for the hiring and promotion of police officers, and to seek disciplinary action, when necessary. He deferred Mr. Fowler's request to Chief Herron.

**Approval of Minutes:**

Motion by Secretary Lanzito, second by Commissioner Toronyi to approve the minutes of December 20, 2011 as presented.

Voice vote: All Ayes, Nays None. Motion carried.

**Correspondence:**

There was no correspondence to review.

**Old Business:**

**Police:** Chairman Coyle stated that he found an omission from the Rules that Attorney Brohier forgot to include in the updated version. The Board agreed the language should be added back as shown on the attachment, "Chapter IV – Examinations – Promotional.

Chief Herron presented a suggested recommendation to the procedures outlined in the Commission's Rules and Regulations for hiring of entry level police officers. A copy of an

email containing the Chief's recommendation and rationale is attached. Chief Herron and Deputy Chief Tarchala further explained their reasons for recommending the change.

After further discussion, the Commission compromised and decided to change Section 3 – Disqualification, item k) as follows:

- k) Who is an applicant for a position as a police officer and has not obtained a minimum of an Associate's Degree in any field from an accredited college or university at the time of application.

**Fire:**

Chief Tinucci and Jeanne Calvert brought forth some questions regarding clarification of the Rules and scoring procedure for entry level firefighters. They questioned the sequence for the Commission to conduct oral interviews in order to establish an "Initial" list. It was determined that in order to be in compliance with the Act and the Commission's Rules, the oral interviews would need to be conducted in order to establish the "Initial" list.

Previously, it was the Commission's intent to not conduct oral interviews until time of hire. After the oral interviews are conducted and scored, establishing the "Initial" list, a letter will go to the candidates regarding preference points. After preference points are awarded, the "Final" list can be established.

Jeanne was instructed to track the additional changes in the Rules document and email to the Commissioners and Chiefs for a final review before publication of a notice in the newspaper. Ten days after publication, Jeanne was instructed to send a letter to the candidates regarding the schedule for oral interviews. The Commissioners will coordinate their calendars with Chief Tinucci to settle on a Saturday to conduct the interviews. Chief Tinucci volunteered to come up with some questions for oral interviews and Jeanne said she would look in the file to see what questions were used in the past. Chief Tinucci said he would recommend individual interviews versus group interviews. The Commission did not confirm an interview format.

**New Business:**

There was no new business to discuss.

**Executive (Closed) Session:**

An Executive Session was not convened.

**Adjournment:** Motion by Secretary Lanzito, second by Chairman Coyle, to adjourn the meeting at 8:40 p.m.

Voice vote: All Ayes, Nays None. Motion carried.

Respectfully submitted,

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Dominick Lanzito, Secretary