

**VILLAGE OF ROSELLE  
BOARD OF FIRE AND POLICE COMMISSIONERS  
Minutes of the Meeting of September 17, 2013 – 7:00 P.M.  
Roselle Village Hall**

**1. Call to Order** Chairman Dominick Lanzito called the meeting to order at 7:02 p.m.

**2. Roll Call** *Present:* Chairman Dominick Lanzito, Secretary Paul Toronyi, and Commissioner Bill Coyle  
*Others Present:* Police Chief Steve Herron, Fire Chief Robert Tinucci, and Recording Secretary Jeanne Calvert

**3. Public Forum** No citizens or other individuals were present at the meeting.

**4. Police Department Discussion**

Entry Level Police Candidate Testing: Chief Herron updated the Board on the status of the entry level police testing. He commented that Selection Works did a great job with the entire process, including the addition of preference points to the written scores. The cost to the Village for the testing process was only \$92.00 for our share of the Blue Line advertising.

The final list has been prepared by Jeanne and is ready for approval and signature by the Commission. Chief Herron recommended dating the new list September 30, 2013, and waiting until the current list expires on September 29 to post the new list. This will avoid having to merge the two lists and will allow the Commission to choose from the top candidates on the new list. Background investigations are currently being conducted on three candidates from the list expiring in September; however Chief Herron does not feel that all three will do well on the background.

Chief Herron stated the police department needs to hire three new officers and has reserved three spots in the January Police Academy at College of DuPage. He asked the Board to do oral interviews in October on candidates from the new list so that there are three viable candidates to send to the Academy. Jeanne will work with the Chief and Commission to determine which dates are good for oral interviews and begin contacting candidates on October 1 to schedule appointments.

**5. Fire Department Discussion**

Chief Tinucci informed the Commissioners that he had tendered his resignation/retirement effective October 31, 2013, and that an interim chief would be hired to fill the vacancy until a new chief is hired.

Entry Level Firefighter Testing: Chief Tinucci then updated the Board on entry level firefighter testing and presented a recap of activities to date and a timeline of events from the College of DuPage. A total of 150 candidates are testing for Roselle. The written exam took place on September 16 and test results will be posted on the COD Fire Science webpage at 9:00 a.m. on October 4. Jeanne will have to send letters to all candidates regarding Preference Points.

The total test results and invoice summary will be emailed to Jeanne on October 25. Chief Tinucci indicated the Commission should plan on interviewing the top ten on the list. He also stated that if any candidates on the list expiring April 15, 2014 are still available, that the two lists should be merged. Chief Tinucci also commented that Dan Krakora is now the only person at COD running the program because his assistant's hours were cut by COD as a result of the Affordable Care Act.

Fire Lieutenant Promotional Testing: Chief Tinucci then updated the Board on the status of the Fire Lieutenant promotional exam and assessment. He passed out a tentative timeline of events, the revised quote and a confirmation letter from the Illinois Fire Chiefs Association, and the schedule for the assessment on November 7. Jeanne will work with Chief Tinucci and the interim chief on the fire lieutenant assessment.

Annual Open House: Chief Tinucci stated that the annual Fire Department Open House will take place Saturday, September 21, and invited the commissioners to attend.

*Police Chief Herron and Fire Chief Tinucci left the meeting at 7:25 p.m.*

#### **6. Approval of Minutes**

The minutes of the June 18, 2013 meeting were presented for review and approval.

**Motion** by Commissioner Lanzito, second by Secretary Toronyi, to approve the minutes from the meeting of June 18, 2013 as presented.

Roll Call: All AYES; NAYS none. Motion Carried.

#### **7. Correspondence**

The following correspondence was reviewed and given to Jeanne for filing.

- Memo from Sergeant Cook to Deputy Chief Tarchala with an update on Officer Angela Genetski's performance.

#### **8. Old Business**

No Report

#### **9. New Business**

No Report

#### **10. Executive Session**

An executive session was not convened.

#### **11. Adjournment**

**Motion** by Commissioner Coyle, second by Secretary Toronyi, to adjourn the meeting at 7:35 p.m.

Voice vote: All AYES, NAYS None. Motion Carried.

Respectfully submitted,

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Paul Toronyi, Secretary