



# Illinois Environmental Protection Agency

Bureau of Water • 1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276

## Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

### for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

*This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.*

Report Period: From March, 2015 To March, 2016

Permit No. ILR40 0437

#### MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Village of Roselle

Mailing Address: 474 Congress Circle, North County: DuPage

City: Roselle State: IL Zip: 60172 Telephone: 630-671-2360

Contact Person: Phillip Cotter, Public Works Director Email Address: \_\_\_\_\_  
(Person responsible for Annual Report)

#### Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

DuPage County, Illinois

#### THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- |  |                                     |   |                          |
|--|-------------------------------------|---|--------------------------|
| 1. Public Education and Outreach             | <input checked="" type="checkbox"/> | 4. Construction Site Runoff Control       | <input type="checkbox"/> |
| 2. Public Participation/Involvement          | <input type="checkbox"/>            | 5. Post-Construction Runoff Control       | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/>            | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

**Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))**

  
Owner Signature:

Phillip Cotter, pcotter@roselle.il.us

Printed Name:

9-14-16  
Date:

Public Works Director

Title:

EMAIL COMPLETED FORM TO: [epa.ms4annualinsp@illinois.gov](mailto:epa.ms4annualinsp@illinois.gov)

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
WATER POLLUTION CONTROL  
COMPLIANCE ASSURANCE SECTION #19  
1021 NORTH GRAND AVENUE EAST  
POST OFFICE BOX 19276  
SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

**Village of Roselle, Permit Number 0437**  
**Illinois Environmental Protection Agency – Annual Facility Inspection Report –**  
**NPDES Permit for Stormwater Discharges from**  
**Municipal Separate Storm Sewer Systems (MS4)**  
**March 2015 – March 2016**  
**Page 1 of 1**

**A. Public Education and Outreach**

- A.1 Distributed Paper Material**
- A.2 Speaking Engagement
- A.3 Public Service Announcement**
- A.4 Community Event
- A.5 Classroom Education Material
- A.6 Other Public Education**

**B. Public Participation/Involvement**

- B.1 Public Panel
- B.2 Educational Volunteer
- B.3 Stakeholder Meeting**
- B.4 Public Hearing
- B.5 Volunteer Monitoring**
- B.6 Program Coordination (Adopt-A-Stream)
- B.7 Other Public Involvement

**C. Illicit Discharge Detection/Elimination**

- C.1 Storm Sewer Map Preparation**
- C.2 Regulatory Control Program
- C.3 Detection/Elimination Prior. Plan**
- C.4 Illicit Discharge Tracing Proced.
- C.5 Illicit Source Removal Procedures
- C.6 Program Evaluation/Assessment
- C.7 Visual Dry Weather Screening
- C.8 Pollutant Field Testing
- C.9 Public Notification
- C.10 Other Illicit Discharge Controls

**D. Construction Site Runoff Control**

- D.1 Regulatory Control Program**
- D.2 Erosion & Sed. Control BMPs**
- D.3 Other Waste Control Program
- D.4 Site Plan Review Procedures**
- D.5 Public Inform. Handling Proc.**
- D.6 Site Inspection/Enforce. Proc.**
- D.7 Other Constr. Site Runoff Controls

**E. Post-Construction Runoff Control**

- E.1 Community Control Strategy
- E.2 Regulatory Control Program**
- E.3 Long Term O&M Procedures
- E.4 Pre-Const Review of BMP Designs**
- E.5 Site Inspect. During Construction**
- E.6 Post-Construction Inspections**
- E.7 Other Post-Const Runoff Controls

**F. Pollution Prevention/Good Housekeep.**

- F.1 Employee Training Program**
- F.2 Inspection/Maintenance Program**
- F.3 Muni Operations Storm. Control
- F.4 Muni Operations Waste Disposal**
- F.5 Flood Mgmt/Assess Guidelines
- F.6 Other Muni Operations Controls

**Village of Roselle**  
**Permit Number ILR40-0437**  
**Illinois Environmental Protection Agency – Annual Facility Inspection Report – NPDES**  
**for Stormwater Discharge from Municipal Separate**  
**Storm Sewer Systems (MS4)**  
**March 2015 – March 2016**

**Annual Facility Inspection Report – Section A**

Roselle continues to cooperate with DuPage County, Permit Number ILR40-0502, and 40 other local municipalities and highway districts in a county-wide effort to meet the six control measures of this permitting program. Reference is made to the DuPage County annual report for details, in particular with respect to public education and outreach, public participation and involvement, and illicit discharge detection and elimination.

As of last fall, the Village provides additional informational stormwater material to the public as provided by DuPage County. The following brochures are available at both Village Hall and the Public Works facility:

- Adopt-a-Stream
- Citizen Monitoring
- For the Homeowner
- Best Management Practices
- Flood Operations
- Streambank Stabilization
- Car Wash Discharge Guidelines
- Conservation at Home
- Rain Barrels

The Village website also provides links to the DuPage County Stormwater Management website and the following brochures:

- After the Storm
- Citizen Monitoring
- Natural Lawn Care
- Urban Erosion Control

In addition, the Village provides information to the public about environmental issues and events such as recycling programs, and prescription medication take-back programs through the Village website and e-news.

**Annual Facility Inspection Report – Section B**

The Village of Roselle is a member of the DuPage River Salt Creek Workgroup, which is made up of local municipalities, publically owned treatment plants, and private environmental organizations. The DRSCW formed in 2005 in response to concerns about TMDLs (total maximum daily loads) being set for the east and west branches of the DuPage River and Salt Creek. The DRSCW is committed to producing comprehensive data sets for local watersheds in order to determine and resolve priority stressors to local aquatic systems. The organization seeks to implement targeted watershed activities that resolve priority water way problems efficiently and cost effectively.

As in previous years, a local business has participated in the Adopt-a-Stream program by cleaning up a publically owned wetland area off Central Avenue.

### **Annual Facility Inspection Report – Section C**

The Village of Roselle does not perform monitoring and testing due to lack of expertise, funds and a decreased staffing level in Public Works. We rely on our co-permittee, DuPage County, for enforcement of illicit discharge regulatory control. Please refer to the DuPage County Annual Facility Inspection Report Permit Number: ILR40-0502.

The Village of Roselle has a contract with a GIS consultant who maintains a sewer map and updates it as needed.

### **Annual Facility Inspection Report – Section D**

The adopted DuPage County Countywide Stormwater and Floodplain Ordinance has soil erosion and sediment control requirements applicable to development which are enforced by the Village of Roselle. Roselle will continue to conduct erosion control inspections and enforce the NPDES and construction projects within our boundaries.

On a weekly basis, the Village's engineering staff requires checks of all construction sites for the effectiveness of soil erosion control measures. Between March 2015 and March 2016, the Village issued five citations for noncompliance.

### **Annual Facility Inspection Report – Section E**

Roselle depends upon the cooperative venture, approved and required by the IEPA, with DuPage County and 40 other municipalities and highway districts in the County. Many of the obligations of the NPDES, MW4 permit program satisfy this joint effort and particularly by DuPage County.

### **Annual Facility Inspection Report – Section F**

Following is a list of storm sewer-related maintenance activities completed by the Village of Roselle Public Works Department during the reporting period.

- Repair/replacement of 33 minor storm sewers.
- Inspected/Cleaned 139 inlets and catch basins.
- Vacuum swept 1725 curb miles of street
- Annual street resurfacing pavement program including curb, gutter and storm sewer adjustments as needed.
- Between March 2015 and November 2015 the Village completed 15 creek inspection rounds at 32 different locations that feed into Springbrook Creek, Meacham Creek and the DuPage River – West Branch. Inspections include inspection of structures, debris removal and clean up, cleaning and inspection of inlets and grates, check repaired structures and monitor water levels.